

NEWSLETTER

American Theological Library Association  
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Divinity School Library  
Duke University, Durham, N.C. 27706  
Donn Michael Farris, Editor

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BOARD OF DIRECTORS MEETS IN KANSAS CITY

The Board of Directors of the American Theological Library Association held its winter meeting January 8-10, 1986, at the Nazarene Theological Seminary in Kansas City, Missouri. Dr. William C. Miller, Librarian of the Seminary, was host to the group. Those in attendance were: Sara J. Myers, President; Stephen L. Peterson, Vice-president; Simeon Daly, Executive Secretary; Robert A. Olsen, Jr., Treasurer; Class A Members at Large, Peter De Klerk, Alice M. Kendrick, Rosalyn Lewis, Eugene McLeod, William C. Miller, and James A. Overbeck; Norman J. Kansfield, Representative of the Index Board; John A. Bollier, Representative of the Preservation Board; Donn Michael Farris, Editor of the Newsletter; and Joyce L. Farris, Recording Secretary. Ronald F. Deering, Past President, and Betty A. O'Brien, Editor of the Proceedings, were unable to be present. Guests were Richard D. Spoor, member of the Ad Hoc Committee on Financial Management; and Robert Gallo, representing Peat, Marwick, Mitchell & Company, who attended the morning meeting on January 9.

A large portion of this series of Board meetings was spent in receiving and discussing the report from Peat, Marwick, Mitchell & Company, and then in discussing and acting upon the recommendations of the Ad Hoc Committee on Financial Management regarding the report. Eugene McLeod has prepared a detailed account of this aspect of the Board's activity. This report appears elsewhere in this issue of the Newsletter, and the Editor refers readers to it, with appreciation to Dr. McLeod for the fullness and the clarity of his presentation.

With regard to other matters of business, in a series of meetings which began on Wednesday afternoon and ended at noon on Friday, the Board:

- discussed the question of whether or not the Association should continue to sell its mailing list;
- agreed that the Program Committee should continue investigating the possibility of moving the 1987 conference from the Dominican College in San Rafael, California, to the University of California in Berkeley, the proposed dates of June 21-26 remaining unchanged;
- approved a recommendation from the Preservation Board that libraries other than the Burke Library of Union Theological Seminary in New York City be solicited as donors of monographs for preservation purposes;
- directed that issues of the Proceedings be sent to the Copyright Registry;

## BOARD OF DIRECTORS MEETS - Continued

- received the announcement from President Myers that Father Raymond Vandegrift of Dominican College in Washington, D.C., will serve as the ATLA representative to the NISO Z39 Committee;

- approved the general operating budget for 1986/1987 as presented by the Treasurer;

- adopted the following statement: "The Board of Directors of the American Theological Library Association endorses the North American Theological Collection Inventory (NATCI) as a project of the highest importance and urgency for theological library development. It is especially significant for the preservation program and for strengthening library cooperation. We will apply for funds through the joint ATS/ATLA Commission on Library Resources Development to initiate the project in June 1986. To assist this application, we ask the Ad Hoc Committee on NATCI to prepare final specifications and budget proposals for this project by April 1, 1986"; and

- set the next meeting of the Board of Directors at 1:00 p.m., Sunday, June 15, in Kansas City, Missouri.

## DIVINITY LIBRARY AT VANDERBILT AUTOMATES CIRCULATION

The Divinity Library of Vanderbilt University in Nashville, Tennessee, became one of the first divisions of The Jean and Alexander Heard Library to begin online circulation of materials on January 27, 1986.

The Circulation module of the integrated online system (based on the NOTIS system) which was installed last summer is currently being used by only four of the divisions of the library, with the rest of the system to begin online circulation next fall. The Divinity Library was able to begin circulating online this spring in large part due to a retrospective conversion project undertaken several years ago. Approximately 90% of the holdings of the Divinity Library are currently found in the online catalog, thus making the implementation of online circulation much easier.

## BURROWS BIOGRAPHY OFFERED BY YALE

Copies of The Cup and the Unicorn: Sketches from a Life are available from the Yale Divinity School Library. This privately published, illustrated book by Edwin Gladding Burrows is an informal biography of Millar Burrows, long-time Professor of Biblical Theology at Yale Divinity School. The price is \$3,00 postpaid. Orders should be directed to: Yale Divinity School Library, 409 Prospect Street, New Haven, Connecticut 06510.

## A REPORT FROM THE PRESIDENT

The actions of the Board of Directors at the mid-winter meeting are reported elsewhere in the Newsletter; however, I want to report on a few items of business which have special relevance. Two matters concern the internal business of the Association; the other is a project in which we will all have the opportunity to participate.

First, the Ad Hoc Committee on Financial Management presented the final report of Peat, Marwick, Mitchell & Company regarding the financial affairs of the Association along with the recommendations of the Committee about implementing the report. The Board discussed both the final report and the recommendations at length. As a result of our deliberations, a Financial Management Committee of the Board was established, consisting of the members of the Ad Hoc Committee, to begin planning the adoption of those recommendations which received Board approval.

The Board felt strongly that the membership of the Association should have the opportunity to read and to discuss the report before we proceed much further. As a result, copies of the Peat, Marwick, Mitchell report are available from the Executive Secretary's office for anyone who requests one. During the Conference in June, time will be allotted for the membership to discuss the proposals in the report with the Financial Management Committee. I urge you to write to Simeon Daly for a copy of the report in order to prepare for this discussion.

We are indebted to the Committee: Eugene McLeod, Chair, Robert Olsen, Richard Spoor, and William Miller, for the countless hours they have devoted to studying the fiscal affairs of the Association and to working with the consultants at Peat, Marwick, Mitchell. We are also grateful for the financial support of the Lilly Endowment, Inc., without which the study could not have been conducted.

Second, the Board heard a report from the Ad Hoc Committee on the North American Theological Collections Inventory which was established at the conference last June by the Collection Evaluation and Development Committee. The Committee has been studying the feasibility of conducting an inventory of theological collections in North American libraries and planning how such an inventory could be implemented. Both the ATLA Board of Directors and the ATS Commission on Library Resources endorsed the proposal of the Committee. The inventory will have significance for expanding the preservation project and for strengthening library cooperation.

The Ad Hoc Committee plans to meet in the spring to finalize the procedures for the inventory and to write a grant proposal to fund it. In June, they intend to conduct a workshop as part of the continuing education section of the conference, which will train the membership in how to complete the inventory. This will be an important mechanism for identifying special collection strengths in the ATLA libraries and making that information widely known.

Finally, the Board was delighted to receive copies of the Proceedings for the June, 1985 conference from the Executive Secretary. This is the earliest publication date in many years for the Proceedings; and both Simeon Daly and Betty O'Brien, the editor, are to be congratulated for the expeditious manner with which they accomplished this task.

Sara J. Myers  
President, ATLA

ATLA RECEIVES FOURTEEN NEW MEMBERS

The American Theological Library Association welcomes the following new members:

Full:

- Brother Henry Baldwin, F.S.C., Librarian, Aquinas Institute,  
3642 Lindell Boulevard, St. Louis, Missouri 63108
- The Reverend A. Chris Beldan, Box 1205, Didsbury, Alberta TOM OW0,  
Canada
- Mr. David Bundy, B. L. Fisher Library, Asbury Theological Seminary,  
Wilmore, Kentucky 40390. Mailing address: Apartment 19,  
1234 Man-O-War Place, Lexington, Kentucky 40504
- Ms. Edythe A. Clapp, United Church Archives, Victoria University,  
73 Queen's Park Crescent, Toronto, Ontario M5S 1K7, Canada.  
Mailing address: 76 Raymond Avenue, Toronto, Ontario M6S 2B4,  
Canada
- Ms. Janet K. McKinney, Reference Librarian, Midwestern Baptist Theo-  
logical Seminary, 5001 N. Oak St. Trafficway, Kansas City,  
Missouri 64118

Associate:

- Mr. James E. Corbly, Apartment A, 640 Starboard Court, West, Oshkosh,  
Wisconsin 54901
- Mr. Michael Higgins, 68 Morningside Drive, Westbury, New York 11590

Student:

- Mr. Robert E. Batson, Jr., United Theological Seminary, 1810 Harvard  
Boulevard, Dayton, Ohio 45406
- Ms. Christina S. Lau, Apartment 2, 9520 National Boulevard,  
Los Angeles, California 90034-2845
- Mr. Steven C. Perry, 5600 Thornhill Drive, Austin, Texas 78744
- Mr. David Ross, 89 St. Marks Avenue, Brooklyn, New York 11217
- Ms. Sharon Scott, 2563 F Pilgrim Way, Atlanta, Georgia 30345

Institutional:

- The Library, Alabama Christian School of Religion, P.O. Box 17096,  
Montgomery, Alabama 36117
- The Library, Scarritt Graduate School, 1008 19th Avenue, South,  
Nashville, Tennessee 37203-4466

## REPORT FROM THE EXECUTIVE SECRETARY

By now I trust you have all received the 1985 Summary of Proceedings. It was a joy for this office to be able to provide them with expedition this year and we trust we will be able to continue on a similar schedule in the years to come. In the event you did not receive your copy, for whatever reason, please do let us know. The volume was printed here at St. Meinrad and was mailed directly from the Abbey Press.

That the Association is alive and well should be very evident in this Newsletter. The Board had a very good meeting in January in Kansas City. Not the least of our concerns was dealing with the Peat Marwick report, which in itself is a fine sign of vitality. The Index Board has made some large strides in the last few months and is providing very useful products for theological libraries and librarians. If the preservation project has moved more slowly than we had hoped, it is not for lack of effort and ingenuity. As I am sure will be reported elsewhere, Bob Markam has gathered a very professional group of cohorts and is working extremely hard to make this preservation project a model in the industry. These initial delays are in the interest of the effectiveness of the project in the long run.

The duplicate exchange program seems to be running smoothly as we continue to have evidence in this office.

Dr. John Trotti completed his consultation project for Ontario Theological Seminary. Seeing the competence of this report, I am once more impressed with the contribution that our consultation program provides for member institutions.

Institutional members should have received the preliminary statistical report from this office. I am happy to say that a number of institutions not listed therein have since sent their reports, and we have been able to incorporate them into the database. We did not want unnecessarily to embarrass institutions that had not sent their reports and so we simply omitted those for which we did not have records. However, we indexed the reports on the students and printed only those for which there were students. We then discovered that a number of institutions were not listed that had supplied statistics. I would like to list them here for their sake and also for the information of those who are interested, simply to indicate that we will have records for these institutions: The Billy Graham Center, The University of Dubuque Theological Seminary, Saint John's College-Canada, The Congregational Library, The Historical Foundation of the Presbyterian and Reformed Churches, and Georgetown University.

In late January, I attended the RCMA Conference in Fort Worth, Texas. RCMA stands for Religious Conference Management Association. I joined this organization on behalf of ATLA. Part of my job description is conference site selection. Also, the services of our conference is a constant concern. The meeting was most informative and stimulating. It made me wonder if we are approaching a time when we might consider some options other than college, theological, or university locations. Perhaps even more to the point, the importance of dealing with and planning for legal responsibilities that the Association assumes in dealing with any institution or facility must be considered. Only recently a committee has revised our manual for assisting

## REPORT FROM THE EXECUTIVE SECRETARY - Continued

host institutions. At that future date when we can afford it, managing the countless details of planning a conference should fall to the shoulder of the full time executive director. Many hotels, conference centers, and retreat havens are elaborately equipped to serve programs such as our own and are available at not unreasonable prices.

If there is anything that this office can do for you, do not hesitate to write or call.

Simeon Daly, O.S.B.  
Executive Secretary, ATLA

MISSIOLOGY ADDS TWO NEW BIBLIOGRAPHIC FEATURES

Missiology, a quarterly publication of the American Society of Missiology, has added two new features to its publication program which are specifically designed to provide bibliographic assistance for librarians and scholars.

The first feature is an annotated bibliography of books published since 1960 related to missiology. It will be completed in two formats. The first is a selected annotated bibliography in 20 parts to be published over five years - one part per issue. It will identify the most important books in 20 sub-areas of missiology. The section on "Missions - General Works," appears in the January 1986 issue, edited by Dr. Stephen L. Peterson, Librarian of the Yale Divinity School Library, and Dr. Norman E. Thomas, United Theological Seminary, Dayton, Ohio. The second format is a book-length complete annotated bibliography to be published in 1991.

The second feature is a "Books Received" section which is an annotated list of books received on missiology. It includes prices and ISBN numbers. An initial evaluation will be made as to the importance of each volume for both private and library general collections. Two evaluation lists will be provided: essential books which can be purchased within a \$100 quarterly budget and important books of lasting value purchasable for an additional \$200 per quarter. Dr. Thomas is also the editor of this feature.

## SPEER LIBRARY BEGINS RETROSPECTIVE CONVERSION

The Robert E. Speer Library at Princeton Theological Seminary in Princeton, New Jersey, has signed a contract with UTLAS to carry out the retrospective conversion of its catalog, involving some 290,000 titles. The contract calls for the work to be completed by the end of the coming summer. Dr. Louis Charles Willard is the Librarian.

## BIOGRAPHICAL DATA ON ATLA CANDIDATES

At the request of the Board of Directors, the Newsletter is providing the following biographical information on the candidates for ATLA offices to be filled in 1986. The information has been supplied by the candidates.

JOHN A BOLLIER - for Class A Member, Preservation Board

Educational background: University of Michigan, B.A., 1948; Kirchliche Hochschule, Wuppertal, Germany, 1950; Princeton Theological Seminary, M.Div., 1951; Th.M., 1954; Graduate School of Ecumenical Studies of the Ecumenical Institute, Bossey, Switzerland, Certificate, 1958; University of California at Los Angeles, M.L.S., 1971.

Professional career: Princeton Theological Seminary, Teaching Fellow, 1951-52; New Harmony Presbyterian Church, Brogue, Pennsylvania, Pastor, 1952-54; First Presbyterian Church, Stroudsburg, Pennsylvania, Pastor, 1954-63; Saint Stephen Presbyterian Church, Chatsworth (Los Angeles), California, Organizing Pastor, 1963-64; Pastor, 1964-70; California State University, Northridge, Reference Librarian and Bibliographer in Philosophy and Religion, 1971-72; Yale Divinity School Library, Public Services Librarian, 1973-78; Acting Divinity Librarian, 1978-80; Assistant Divinity Librarian, 1980-; Yale Divinity School, Lecturer in Presbyterian Polity and History, 1974-77; Lecturer in Theological Literature, 1977-; Yale University Library, Acting Head, Bibliography Dept., 1984-86; Germanic Languages Bibliographer, 1984-.

Professional activities: American Theological Library Association, 1970-; Convenor of Ad Hoc Committee on Continuing Education, 1978-80; Book Review Coordinator for Reference/Bibliographic Tools, Religious Studies Review, 1980-83; Publication Committee, 1982-84; Member, Board of Microtext, 1983-84; Chair, Preservation Board, 1984-; The Literature of Theology: A Guide for Students and Pastors, Westminster Press, 1979.

DIANE L. CHOQUETTE - for Class A Director, Board of Directors

Educational background: Lawrence University, B.A. in Religion, 1969; The School of Library and Information Science, Indiana University, M.L.S., 1971.

Professional career: Reference Librarian, Ohio University, 1971-73; Microform Librarian, Emory University, 1974-77; Graduate Theological Union Library, Librarian at Large, 1977-78, New Religious Movements Collection Librarian, 1979-83, Head of Public Services and Special Collections, 1981-.

Professional activities: American Theological Library Association, 1981-, Member of Reader Services Committee, 1985-; Compiler, New Religious Movements in the United States and Canada: A Critical Assessment and Annotated Bibliography, Greenwood Press, 1985.

ROBERT C. DVORAK - for Class B Member, Index Board

Educational background: Taylor University, A.B., 1960; Westminster Theological Seminary, M.Div., 1964; University of Wisconsin, M.A.L.S., 1969.

## BIOGRAPHICAL DATA ON ATLA CANDIDATES - Continued

Professional career: Religion instructor, private secondary school, Waupun, Wisconsin, 1964-67; Director, Public Library, Waupun, Wisconsin, 1967-70; Associate Librarian, Westminster Theological Seminary, 1970-73; Director, Goddard Library, Gordon-Conwell Theological Seminary, 1973-83; Dean of Instruction, Gordon-Conwell Theological Seminary, 1983- ; Associate Pastor, Community Covenant Church, West Peabody, Massachusetts, 1976- .

Professional activities: Wisconsin Library Association, 1967-70; Chair, WLA Committee on Public Relations, 1968-70. American Library Association, 1967- . American Theological Library Association, 1969- ; Committee on Systems and Standards, 1974-75; host to ATLA Annual Conference, 1975; Board of Microtext, 1976-82; Vice-President, 1981-82; President, 1982-83; Index Board, 1984- . Steering Committee, Princeton Institute for Theological Librarianship, 1978-81. Church and Synagogue Library Association, 1975- , Vice-President, 1977-80, President, 1980-81. Board of Publication, Evangelical Covenant Church of America, 1980-85. Contributor to American Reference Books Annual, 1973, 1974. BL-BX Section Editor, Books for College Libraries, 2nd edition.

LESLIE R. GALBRAITH - for Class A Director, Board of Directors

Educational background: Phillips University, A.B., 1963; The Graduate Seminary, Phillips University, M.Div., 1967; Graduate School of Library Science, University of Texas at Austin, M.L.S., 1969; The School of Library and Information Science, Indiana University (Post-Graduate Study), 1981.

Professional career: Research Librarian, Office of Church and Society, United Presbyterian Church in the U.S.A., 1968-72; Coordinator of Library Services, Board of Christian Education, United Presbyterian Church in the U.S.A., 1969-72; Practicum Editor, Church and Society, published by the Office of Church and Society of the UPCUSA, 1970-72; Managing Editor, Encounter, published by Christian Theological Seminary, 1972- ; Librarian and Associate Professor of Bibliography, Christian Theological Seminary, 1972- .

Professional activities: American Theological Library Association, 1969- ; Member of Reader Services Committee, 1971-77; Chair, Reader Services Committee, 1973-74, 1975-76, 1976-77; Indiana Library Association, 1974- ; Chairman of Joint ILA/ILTA Planning Committee, 1978-79; Treasurer of ILA, 1979-83; Indiana Cooperative Library Services Authority (INCOLSA), Member of Board of Directors, 1976- ; Treasurer, INCOLSA, 1979-81; Vice-President, INCOLSA, 1981-82; President, INCOLSA, 1982-83; Central Indiana Library Services Authority (CIALSA), Member of Board of Directors, 1974- ; Secretary, Organizing Committee, CIALSA, 1973-74; President, CIALSA, 1974; Mid-West Federation of Library Associations, Co-Chair of Local Arrangements Committee for 1987 Conference; Project Director for Lilly Endowment funded project to document Protestant Theological Education in America, which will be published this year as ATLA Bibliography Series #15.



## BIOGRAPHICAL DATA ON ATLA CANDIDATES - Continued

NORMAN J. KANSFIELD - for Class A Member, Index Board

Educational background: Hope College, A.B., 1962; Western Theological Seminary, B.D., 1965; Union Theological Seminary, New York City, S.T.M., 1967; University of Chicago, M.A., 1970; Ph.D., 1981; Institute for Mediterranean Studies, participation in the archaeological excavation at Tell Nagila and in graduate research at the University of Jerusalem, 1962; Creedmore State Hospital, New York, Seminar on Pastoral Care for the Critically Ill, 1966-67.

Professional career: Pastor, Second Reformed Church of Astoria, Borough of Queens, New York City, 1965-68; Associate Pastor, Ivanoe Reformed Church, Riverdale, Illinois, 1969-70; John Walter Beardslee Library, Western Theological Seminary, Assistant Librarian, 1970-74, Librarian, 1974-83; Ambrose Swasey Library, Colgate Rochester Divinity School/Bexley Hall/Crozer Theological Seminary, Librarian, 1983- .

Professional activities: American Theological Library Association, 1968- ; Chicago Area Theological Library Association; Presbyterian Theological Library Association, President, 1974-75; Reformed Church Historical Commission; Holland Area Historical Advisory Council; Dutch-American Historical Commission; Society of Biblical Literature. Religion Index, Board, 1983- . Editorial Committee member for Rejoice in the Lord: A Hymn Companion to the Scriptures (Grand Rapids: Eerdmans, 1985).

SETH E. KASTEN - for Class A Director, Board of Directors

Educational background: Harpur College, State University of New York at Binghamton, B.A., 1967; Columbia University, M.L.S., 1969; Union Theological Seminary (New York), S.M.M., 1973.

Professional career: Manhattan School of Music, Technical Services Librarian, 1971-73; Union Theological Seminary (New York), Assistant Reference Librarian, 1973-76; Reference Librarian, 1976-77; Head of Reader Services/Reference and Research Librarian, 1977- .

Professional activities: American Theological Library Association, 1976- ; Reader Services Committee, 1982-85; American Library Association, 1981- ; New York Area Theological Library Association, Steering Committee, 1981-84; American Guild of Organists, New York City Chapter, Executive Board, 1984- .

ROSALYN LEWIS - for Vice-president

Educational background: McMurry College, B.A., 1961; University of Denver, M.A., 1965; Texas Tech University, 1962, 1963; Hardin-Simmons University, 1965; University of Arkansas, doctoral study, 1969-74.

Professional career: High school teacher and librarian in Texas, 1961-64, 1965-66; Hardin-Simmons University, Instructor in English, 1966-69; University of Arkansas, Parttime Instructor in English, 1969-73; The United Methodist Publishing House, Librarian, 1973- .

Professional activities: American Theological Library Association, 1973- , Personnel Exchange Committee, 1977-78, Chair, 1977-78, Nominating Committee, 1979-82, Chair, 1981-82, Board of Directors, 1983-86, Bylaws

## BIOGRAPHICAL DATA ON ATLA CANDIDATES - Continued

Revision Subcommittee Chair, 1983-84, Princeton Institute for Theological Librarianship, 1980, 1982, 1983; Methodist Librarians Fellowship, 1973- , Vice-President, 1979-81, President, 1981-83; Special Libraries Association, 1974- , Southern Appalachian Chapter, Nominating Committee, 1977, 1979, Membership Chair, 1976-77, Career Guidance and Recruitment Chair, 1978-79; Women's National Book Association, 1975- , Constitution and Bylaws Revision Committee Chair, 1977-79, Bylaws Committee Chair, 1982-83, Nashville Chapter Bylaws Committee Chair, 1981-82; American Library Association, 1974- ; Southeastern Library Association, 1974- ; Tennessee Theological Library Association, 1976- , Vice-President, 1976-77, President, 1977-78, Bylaws Committee Chair, 1982; Tennessee Library Association, 1973- , Special Libraries Section, Vice Chair, 1978-79, Chair, 1979-80, Grievance Committee, 1981-84, Bylaws and Procedures Committee Chair, 1982-83, Task Force on Governance and Structure, 1985- ; Mid-State Library Association, 1973- , Vice Chair, 1979-80, Chair, 1980-81; Nashville Library Club, 1975- , Executive Committee, 1976-77, Vice-President, 1979-80, President, 1980-81; Tennessee Ad Hoc Committee for a Statewide Library Network, 1981-83; Kent County Library Board, 1965-66; United Methodist Periodical Index, Editor, 1973-78, Editorial Director, 1978-81; Union List of United Methodist Ministers, Editor, 1973-85.

SHARON A. TAYLOR - for Class A Director, Board of Directors

Educational background: Florida State University, B.A., 1971; M.L.S., 1972. Reformed Theological Seminary, M.Div., 1983; Princeton Theological Seminary, Th.M. (June 1986)

Professional career: Reformed Theological Seminary, Catalog Librarian, 1972-77, Director of the Library, 1977-83; Princeton Theological Seminary, Catalog Librarian, 1984, Assistant to the Librarian, 1985- .

Professional activities: Mississippi Library Association, 1977-83; Secretary, Central Mississippi Library Council, 1981; American Theological Library Association, 1977- ; Nominating Committee, 1982-84, Chair, 1984.

## COMMITTEE ON COLLECTION INVENTORY MEETS

The Ad Hoc Committee on a North American Theological Collection Inventory held a planning meeting at Drew University, March 10-11. The committee is designing an analytical tool based closely on the ARL Conspectus that will be used for a projected inventory of ATLA philosophy and religion collections. Following a trial run, the tool and the inventory project will be presented June 15-16 during a pre-conference workshop in Kansas City. For additional information or to offer suggestions, please write to a committee member: Michael P. Boddy, Drew University; Duncan Brockway, The Schools of Theology in Dubuque; Paul Byrnes, Union Theological Seminary in New York City; or Caroline Whipple, School of Theology at Claremont.

## PRESERVATION BOARD REPORT

The Preservation Board has not yet sent microfiche to its Monograph Program subscribers because it has not been satisfied with the quality of film produced by one of its vendors. At its meeting in Chicago on February 6-7, the Board took appropriate action for correcting this problem and expects to begin shipment in the very near future.

The Board's full-time staff at its new headquarters, 1118 East 54th Place, Chicago, Illinois 60615, now consists of Dr. Robert P. Markham, Director of Programs; Eugene Fieg, Cataloger; Cathryn Bearov, Cataloging Assistant; and Letha Markham, Administrative Assistant. Part-time temporary clerical workers are also employed as required by the work flow. The staff is now cataloging the books already received from the Jesuit-Krauss-McCormick Library, the Regenstein Library of the University of Chicago, and Union Theological Seminary's Burke Library. More shipments are arriving regularly. In the meantime, the sale of the well-established Serials Program materials continues to expand and has become increasingly important in the Board's total operation.

The Board plans to broaden the base of the second-year Monograph Program by securing high quality materials from several other libraries in addition to Union Theological Seminary. Announcement of this second-year program and solicitation of subscriptions will be made later this spring.

John A. Bollier, Chair  
ATLA Preservation Board

BTI UNION LIST PUBLICATION DELAYED

Technical difficulties will prevent the Boston Theological Institute from publishing the new edition of its Union List of Serials which it had planned to issue in February. A publication date of September 1986 is now anticipated. Inquiries regarding the list may be directed to: Library Program, Boston Theological Institute, 45 Francis Avenue, Cambridge, Massachusetts 02138.

## A NOTICE FROM THE TREASURER

I remind all ATLA members that our 1985-86 fiscal year closes on April 30, 1986. All requests for payments from the current budget must reach me in Fort Worth by May 2. This is an absolute deadline. I shall appreciate your cooperation.

Robert A. Olsen, Jr.  
Treasurer, ATLA

## REPORT ON THE ATLA FINANCIAL MANAGEMENT STUDY

The ATLA Board of Directors on January 12, 1984, authorized the appointment of a committee to study the financial processes of the Association and to develop recommendations for a financial program to be implemented by the Association. President Martha Aycock subsequently appointed the Ad Hoc Committee on Financial Management as follows: Martha Aycock, William Miller, Robert Olsen, Richard Spoor, and Eugene McLeod, Chair. Martha Aycock resigned from the Committee in June 1985.

The wisdom of the Board in calling for a financial management study at that time was quickly clear to the Committee. The ATLA had become an increasingly complex association and a corporation with expanding business enterprises approaching a volume of a million dollars annually.

After authorization by the ATLA Board in June 1984, the Committee prepared a proposal to the Lilly Endowment, Inc., to fund a financial management consultation by Peat, Marwick, Mitchell & Co. On March 25, 1985, the ATLA received notice of a grant of \$25,000 from Lilly. Soon thereafter, an agreement was reached with Peat Marwick for the consultation.

The Committee was exceedingly fortunate to have the superb consulting services of Dr. Alceste Pappas and Mr. Robert Gallo, representing Peat Marwick. They worked very closely with the Committee, and their report contains the major recommendations that the Committee wishes to make for the financial management of the ATLA. That report, American Theological Library Association Final Report, November, 1985, was mailed to the ATLA Board of Directors on December 12, 1985, and presented formally to the Board in session on January 9, 1986.

Summary of the Peat, Marwick, Mitchell & Co. ReportObjective and Scope

The objective of the consultation was to assist the Ad Hoc Committee on Financial Management to resolve the financial management needs of the ATLA. It specifically excluded an audit of the ATLA's financial statements. Organizational issues were addressed only to the extent that they had a direct impact on the financial management capabilities of the Association.

Findings of the Study

Generally accepted accounting principles. The ATLA is not recording and reporting financial information in accord with generally accepted accounting principles (GAAP). The use of GAAP by organizations results in a fair presentation of financial position and operational outcomes. The appropriate guide to GAAP for the ATLA is The American Institute of Certified Public Accountants' Statement of Position 78-10 (SOP 78-10), Accounting Principles and Reporting Practices for Certain Nonprofit Organizations. In order to conform to GAAP, the ATLA must use (1) accrual accounting instead of the cash-basis now used, (2) fund accounting, and (3) a standard report format.

Financial accounting as an element in the financial management process. The financial management process consists of financial management,

## FINANCIAL MANAGEMENT STUDY - Continued

financial accounting, and compliance assurance. The ATLA Treasurer's effort goes almost entirely into financial accounting - simply recording, classifying, and summarizing financial transactions. The Treasurer would more appropriately be involved in financial management - measuring, analyzing, and interpreting the financial impact of resource decisions - and in compliance assurance - establishing policies and procedures to ensure that legal restrictions and regulations are followed.

Financial management needs of the ATLA. As is true of all organizations, the ATLA needs financial management information that is timely, accurate, consistent, and relevant. Several types of financial reports are needed to support financial management. The consultants "believe that, over time, a strong financial presence must be established at a senior management level."

Budget development and control. In budget development, normally, an organization makes decisions on allocation of resources to support its mission, goals, and objectives. Budget development in the ATLA, in contrast to the norm, proceeds along the three separate tracks of the general budget and the two program board budgets. The ATLA Board of Directors, with responsibility for the entire Association, actually develops only the general budget, thereby exercising no responsibility in the allocation of more than ninety percent of the financial resources of the Association. The consultants strongly believe that this is inappropriate and that the ATLA Board should modify the budget development process. Likewise, the ATLA Board is not, as it should be, exercising responsibility for control of budget.

Role of the Board in the financial management process. The exact role a particular governing board plays in the financial management process differs somewhat from organization to organization. Regardless of differences, however, the role is virtually always an active one, with financial management (and its attendant fiduciary responsibilities) representing a rather significant portion of board responsibility/accountability. Not so in the ATLA. As volunteer stewards, the ATLA Board of Directors are challenged "to provide the financial management leadership the ATLA so desperately needs" and to fulfill their fiduciary responsibilities. The consultants believe that effective stewardship of ATLA resources dictates the establishment of a strong senior financial manager position. The role of this person would need to be augmented and monitored by the Treasurer and a Board committee interested in the financial management affairs of the ATLA. It is recognized that a portion of the financial management role has been fulfilled by the program boards and that, with some modification, this would need to continue. The consultants strongly believe that someone must have the responsibility and capability to lead the financial management effort for the entire Association and that this role can best be fulfilled at an operations level by an employee and at an oversight, policy, and planning level by the ATLA Board of Directors.

## FINANCIAL MANAGEMENT STUDY - Continued

Summary of Recommendations and Implementation Steps

<u>A. Generally Accepted Accounting Principles (GAAP)</u>	<u>Suggested Timeframe</u>
o Implement accrual accounting.	2/86-10/86
o Redefine "funds."	1/86-4/86
o Identify and classify existing funds which contain external restrictions.	1/86-3/86
o Prepare internal financial statements in conformity with GAAP.	1/87
o Engage an external, independent auditor and obtain audited financial statements prepared in accordance with GAAP and following the reporting guidelines described in SOP 78-10.	10/86-6/87
o Develop comprehensive listing of "board designated" funds, proper account balances, and obtain Board approval for these designations.	1/86-6/86
<u>B. Financial Accounting As An Element Within the Financial Management Process</u>	
o Define and assign the direct responsibility for financial accounting functions at the ATLA's primary locations.	6/86-12/86
o Redefine the role of the Treasurer to include those aspects of financial management and compliance assurance which will reside with that position.	1/87-6/87
o Redefine the financial management responsibility of the ATLA Board of Directors and the program boards.	1/86-1/87
<u>C. Financial Management Needs of the ATLA</u>	
o Develop an overview reporting hierarchy specific to the ATLA.	6/86-12/86
o Develop a series of reports that will support the organization following the financial management reporting concepts.	6/86-1/87
o Identify the recipient of the above reports, and the intended frequency of production.	6/86-1/87

## FINANCIAL MANAGEMENT STUDY - Continued

D. Budget Development and Control

- o Redefine the budget development process and identify key participants. 1/86-6/86
- o Identify the approval mechanism for the entire budget. 1/86-6/86
- o Identify the personnel to be involved in monitoring the budget and describe their individual responsibilities. 1/86-6/86

E. Role of the Board in the Financial Management Process

- o Establish a Financial Management Committee of the ATLA Board of Directors. 1/86
- o Define this committee's role and responsibilities. 1/86-6/86
- o Document and assign specific responsibilities for financial management to appropriate committees of the Board, individual Board members, other ATLA members, and employees of the ATLA. 1/86-6/86
- o Establish a senior financial manager position at the ATLA and define its role and responsibilities. To be determined
- o Redefine the financial management responsibility of the current program boards. 1/86-1/87

Responses to the Peat Marwick Report

In formally presenting the Peat Marwick report to the ATLA Board of Directors on January 9, the Committee made four recommendations as follows:

(1) That Peat Marwick's financial management report for the ATLA (American Theological Library Association Final Report, November, 1985) be accepted.

(2) That a financial management committee be established as an ongoing committee of the ATLA Board of Directors, the committee to consist of three class A members ... and three ex officio members ....

(3) That the Financial Management Committee's general duty be to assist the ATLA Board of Directors in meeting its responsibilities for the financial management of the ATLA, and that the Committee propose more specific duties at the ATLA Board meeting in June 1986.

(4) That the Financial Management Committee be charged with implementing the recommendations contained in Peat Marwick's financial management report for the ATLA, subject to review and approval by the ATLA Board of Directors.

The Board of Directors chose not to adopt the recommendations as stated but rather to respond positively in a different way. A resolution was adopted as follows:

## FINANCIAL MANAGEMENT STUDY - Continued

The Board of Directors affirms and plans to extend its responsibilities for the financial vitality of ATLA.

Therefore, the Directors establish a Financial Management Committee within the Board, and including appropriate ex officio members, to assist the Board in implementing and maintaining a financial management program. It is the intent of the Board that this financial management program follow, insofar as conditions and needs of the Association permit, the recommendations of the Peat, Marwick, Mitchell Report, November, 1985.

Also, we extend our thanks to the members of the Ad Hoc Committee on Financial Management, the staff of Peat, Marwick, Mitchell, and the Lilly Endowment, Inc. for their substantial work and support for this project.

It was understood that, with the present organizational structure, the appropriate ex officio members of the Financial Management Committee would be the ATLA Treasurer and the Chairs of the two program boards, and that these persons would serve with voice and vote. It was further understood that the President would appoint the committee chair. President Myers asked the members of the Ad Hoc Committee to continue on the new committee, with the same chair, until the June 1986 meeting of the Board. The Financial Management Committee of the ATLA Board of Directors was thus established and constituted as follows: John Bollier (Chair, Preservation Board), Norman Kansfield (Chair, Index Board), William Miller, Robert Olsen (Treasurer), Richard Spoor, and Eugene McLeod, Chair.

By the end of February, committee representatives will have engaged in discussions with both the Index Board and the Preservation Board regarding the Peat Marwick report and first steps toward implementing some of its recommendations. The Committee also would welcome response to its work from members of the Association. It is our intention to provide an opportunity for this in an open forum during the ATLA Annual Conference in Kansas City. Meanwhile, please feel free to communicate with me or any member of the Committee.

H. Eugene McLeod, Chair  
Financial Management Committee  
ATLA Board of Directors

## EXHIBITION CATALOGUE OFFERED BY BRIDWELL LIBRARY

An illustrated catalogue is now available of the exhibition of historic Books of Common Prayer, missals, psalters, and hymnals currently on view at the Bridwell Library of the Perkins School of Theology in Dallas, Texas. The exhibition opened June 10, 1985, on the occasion of the annual conference of the Anglican Association of Musicians, and will close May 31, 1986. The price of the catalogue is \$15.00 postpaid. Institutions will be invoiced on request. Orders should be directed to: Bridwell Library, Perkins School of Theology, Southern Methodist University, Dallas, Texas 75275.



HEDDA DURNBAUGH TO PUBLISH VOLUME ON  
HYMNOLOGY OF THE BRETHREN

The Brethren Encyclopedia, Inc. will begin publication of a Brethren monograph series in 1986 with The German Hymnody of the Brethren, 1720-1903 by Hedwig T. Durnbaugh. This is a study of 325 pages dealing with the eight German-language hymnals published by or for the several Brethren groups represented in The Brethren Encyclopedia. The purpose of the study was threefold: 1) to make the German hymnody of the Brethren accessible to these denominations; 2) to identify hymntexts of Brethren and possibly Brethren authorship; and 3) to discuss expressions of Brethren theology present in these texts. An introductory chapter provides the general background necessary for readers unfamiliar with hymnology.

The main body of the study consists of nine chapters which deal with the eight hymnals in chronological order, plus a chapter on smaller hymn collections. Each chapter provides a description of the hymnal under discussion, with special attention given to possible or definitely Brethren-authored hymntexts. At the end of each chapter are two tables providing 1) a chronological overview over the hymnwriters represented in the hymnal and 2) an alphabetical list of these authors with the numbers of hymns by which they are represented in the particular hymnal. Supplementary materials such as full texts of prefaces, lists of Brethren or possibly Brethren hymntexts, etc. are provided in separate appendixes for each chapter.

The greater portion of the monograph consists of copious indexes providing access to the individual hymns under a variety of aspects: 1) first-line index with basic information (melody reference, number of stanzas, author, documentation in primary and secondary sources, translator, first appearance in Brethren hymnody); 2) publishing record of the texts; 3) index of melodies providing access through text-incipit and meter; and 4) index to hymnwriters with basic information (dates, chief place of residence, profession, religious persuasion or movement to which author belonged, reference to biographical information in secondary literature). A bibliography and an index to the chapters concludes the volume. The author, Hedda (Hedwig T.) Durnbaugh, is Special Collections and Cataloging Librarian at the Library of Bethany/Northern Baptist Theological Seminaries, Oak Brook, Illinois. Inquiries may be directed to: Brethren Encyclopedia, 313 Fairview Avenue, Ambler, Pennsylvania 19002.

SUPPLEMENT TO KEPPLE'S REFERENCE WORKS READY

A 1986 Supplement of Additions and Changes to Reference Works for Theological Research by Robert J. Kepple (2nd ed., University Press of America, 1981) is now available. The price is \$5.00 postpaid. This Supplement, compiled by Robert J. Kepple and John R. Muether, is cumulative and supersedes the 1983 Supplement. Orders should be sent to: John R. Muether, Librarian, Westminster Theological Seminary, Chestnut Hill, Philadelphia, Pennsylvania 19118.

## NEWS OF ATLA MEMBERS

David J. Burns has accepted the position of Head of Technical Services at the Hugh A. White Library at Spring Arbor College, Spring Arbor, Michigan. Prior to going to his new position in August 1985, he was Catalog Librarian at the Denver Conservative Baptist Seminary in Denver, Colorado. Mr. Burns was awarded the M.A. degree in New Testament by that seminary in June 1985.

Caroline M. Coughlin assumed the position of Director of the Library at Drew University, Madison, New Jersey, on January 27, 1986. She came to Drew in 1978 as Assistant Director of the Library and Assistant Professor of Bibliography and Research and was promoted to Associate Director and Associate Professor in 1981. Dr. Coughlin holds the B.A. degree from Mercy College in Dobbs Ferry, New York; the M.Ln. degree from Emory University in Atlanta, Georgia; and the Ph.D. degree in library service from Rutgers University in New Brunswick, New Jersey. Prior to her service at Drew, she held teaching positions in library science at Simmons College in Boston, at Rutgers University, and at Emory University.

Arnold D. Ehlert is currently serving as the Director of the Library at the Institute for Creation Research in Santee, California. The Institute has recently moved its headquarters to 10946 Woodside Avenue, North, Santee, California 92071-2833.

The Reverend Gary E. Gorman has resigned his position on the faculty of the Department of Librarianship at Ballarat College of Advanced Education, Ballarat, Victoria, Australia, to accept a new teaching position at the Riverina-Murray Institute of Higher Education in Wagga Wagga, New South Wales, Australia, where he will have lecturing responsibilities in both information studies and religious studies. The first two volumes of Mr. Gorman's Theological and Religious Reference Materials have been published by Greenwood Press, and the third volume is currently in press. The first volume was named an "outstanding academic book" by Choice and an "outstanding reference book" by the ALA. Mr. Gorman is also Editor of the Greenwood Press series, Bibliographies and Indexes in Religious Studies, of which a dozen titles are in print, in press, or under contract. The series is projected to cover a wide range of topics in religion, and Mr. Gorman continues to be interested in hearing from anyone interested in preparing a volume in this series.

Gary Hauk assumed the position of Reference Librarian at the Pitts Theology Library at Emory University, Atlanta, Georgia, effective December 23. He holds the B.A. and M.A. degrees in English Literature from Lehigh University in Bethlehem, Pennsylvania, and the M.Div. degree from the Methodist Theological School in Ohio, in Delaware, Ohio. He was a Fulbright Scholar in Romania where he studied comparative literature. Mr. Hauk is currently a doctoral candidate in the Ethics and Society Department of Emory's Graduate Division of Religion.

## NEWS OF ATLA MEMBERS - Continued

Arthur E. Jones, Jr., retired in January as Director of the Library at Drew University in Madison, New Jersey, a post he had held for thirty years. Dr. Jones came to Drew in 1949 as a member of the faculty of the English Department, was named Acting Director of the Library in 1955, and was appointed Director in 1956. He served as Vice-president of the ATLA in 1966-67 and as President in 1967-68. Dr. and Mrs. Jones will remain in Madison and Dr. Jones will continue to serve the University Library as a special collections consultant.

Sucile E. R. Mellor has been promoted to Assistant Librarian for Periodical Literature and Reference Services in the Hama Library of Trinity Theological Seminary in Columbus, Ohio. The promotion was effective October 1, 1985. Ms. Mellor received the M.L.S. degree from Kent State University in Kent, Ohio, in August 1985. Prior to assuming her new position, she had served the Hama Library as an assistant in the areas of technical processes, reclassification, and periodicals.

Louis J. Reith, Rare Book Cataloger in the Division of Special Collections at the Georgetown University Library in Washington, D.C., has been chosen to participate in the Spring 1986 Seminar at the Folger Institute Center for the History of British Political Thought. This year's seminar is devoted to "Political Thought in the Later Stuart Age, 1649-1702." Dr. Reith's seminar presentation will be on "The Great Popish Plot of 1678 as Reflected in the Holdings of Georgetown University Library's Division of Special Collections."

John L. Sayre, Director of University Libraries at Phillips University in Enid, Oklahoma, has just published a new edition of A Manual of Forms for Research Papers and D.Min. Field Project Reports. Based on the latest edition of A Manual of Style issued by the University of Chicago Press, Dr. Sayre's manual leads the user step by step through the final preparation of the paper or report with illustrations of title pages, tables of contents, footnotes, bibliographies, and other appendices. The new edition has a redesigned format and has added more information and illustrations for D.Min. Field Project Reports and theses. Copies may be secured for \$5.00 (plus \$1.50 postage and handling) from: The Seminary Press, Box 2218 University Station, Enid, Oklahoma 73702.

Erich R. W. Schultz, Librarian at Wilfrid Laurier University, Waterloo, Ontario, Canada, was invited to serve as Library Consultant for King's College, a Roman Catholic institution affiliated with the University of Western Ontario in London, Ontario. His report, following a two-day visit and a study of the documentation, included 34 recommendations.

## REPORT FROM ATLA LIAISON TO CC:DA

The ALA Committee on Cataloging: Description and Access (CC:DA) met in Chicago, Illinois, January 18-19, 1986, with Joyce L. Farris representing ATLA.

Task Force for the Revision of Chapter 9. Almost a full day was spent in discussion of Michael Gorman's draft of revised chapter 9, which is being prepared for the anticipated consolidated edition of AACR2. The Task Force has studied the draft carefully, along with responses to Mr. Gorman from the individual Task Force members, from the Library of Congress (LC), the Online Audiovisual Catalogers, and from Canada and Great Britain. CC:DA supports the following Task Force recommendations:

1) That the title of the chapter be Computer Files; and that a glossary entry be provided to indicate inclusion of data and programs in the designation.

2) That there be a single "chief source" (9.0B1) and that the chief source be the file itself, drawn from internal formally presented information from title screens, program statements, menu. If adequate information is not available from the file itself, it should be derived from the following sources in this order of preference: permanently affixed labels on the physical carrier of the file; container label; accompanying documentation; other published descriptions; other sources.

3) That a parenthetical instruction be added to the LC proposal for 9.1B2: "Record a file name or a data set name as the title proper if it is the only name given in the sources."

4) That the existing GMD "machine-readable data file" be replaced by the GMD "Computer file." The argument is that multiple GMDs must be avoided, as well as the use of any specific GMD such as data, program, software. The word "file" embraces all of these. Since the word "file" must have a modifier, "computer" is appropriate, as being in common use and immediately understandable.

5) That 9.1F1. Statements of Responsibility, limit choices to those persons or bodies responsible for the content of the file.

6) That the further development of Area 2. Edition, by LC be endorsed.

7) That the chapter 1 provisions for unpublished materials be reflected in chapter 9.

8) That the "system requirements" note (9.7) be subject to the option of being the first note; that the programming language be given in this note.

9) That additional glossary entries for terms used in chapter 9 be considered.

The proposed Area 3. Software description area, generated a great deal of comment and controversy. A recommendation by the Task Force that Area 3 not be implemented in chapter 9 was opposed by CC:DA.

CC:DA agreed with the LC wording of 9.0A. Scope: "The rules in this chapter cover the description of files that are encoded in such a manner as to require the use of a computer to read them. The computer accepts files of two types: data (information in the form of characters, symbols, or a combination thereof) and programs (instructions or routines for performing certain tasks including the processing of data). Computer files may be stored on or contained in carriers, such as magnetic tape or disks, for direct use with the computer, or for remote access via a terminal or

## REPORT FROM ATLA LIAISON TO CC:DA - Continued

some other input-output device connected electronically to a computer system. The rules in this chapter cover both published and unpublished computer files. They do not cover electronic devices, such as calculators, programmed toys, etc.; apply the rules in chapter 10 to such material. Programs in the computer's permanent memory or ROM (firmware) are considered part of the device in which they are stored and should be described in conjunction with the device."

CC:DA endorsed the LC proposal for 9.0B2, that the prescribed sources of information should be as follows: For title and statement of responsibility: the chief source of information; for the edition area and the publication, production, distribution area: the chief source, container, accompanying documentation; for the physical description area, note area, and standard number and terms of availability: any source.

CC:DA agreed to support the following wording for 9.1F1: "Record statements of responsibility relating to those persons or bodies responsible for the content of the file as instructed in 1.1F. Give statements relating to those persons or bodies responsible ... in the note area."

CC:DA endorsed Michael Gorman's wording of 9.5B1, including examples: "Record the number of physical units of the carrier of the software by giving the number of parts in arabic numerals and one of the terms listed below, as appropriate. If none of these terms is appropriate, use an appropriate specific term, qualified, if possible, by the word "computer." (Examples: 1 computer disk; 2 computer cassettes; 1 computer tape reel.) If the information is readily available, indicate the type of physical medium a computer cartridge contains by qualifying the word "cartridge." (Examples: 1 computer chip cartridge; 1 computer tape cartridge.) Add a trade name or other specification to the term for the physical carrier if the use of the item is conditional upon this information and if the item cannot be used in any other way. Typically, such specifications consist of the trade name, model, and/or number of the machine upon which the software has to be run. (Examples: 1 computer disk (TRS-80 IIO); 1 computer cassette (Sinclair ZC81)) Give other machine requirements, model variations, and other information relevant to the use of the item in a note ..."

The Task Force was extended through the summer 1986 meeting of CC:DA with the addition of the Joint Steering Committee (JSC) representative, in order to prepare supporting documents to be presented at the next meeting of the JSC.

Task Force on Choice of Entry for Videorecordings and Films of Performances. The Task Force has been appointed to deal with choice of entry for these items, taking into account CC:DA's agreement that entry for videorecordings or films of performances should be similar to entry for sound recordings. The Task Force will consider Michael Gorman's proposal to add as the final sentence of 21.1B2, Category E (with appropriate examples): "Also enter under the name of the group a written record of such a performance, or a film, videorecording, or sound recording of such a performance." This addition would accommodate the sort of situation arising when a theatrical troupe created an ex tempore performance which was filmed and recorded in sound and transcribed in written form.

## REPORT FROM ATLA LIAISON TO CC:DA - Continued

Task Force to Consider Implications of Changes to Rule 22.2C. Pseudonyms. The Australian Committee on Cataloging has submitted to the JSC proposals that rule 22.2C2, Predominant names, be abolished, and that rule 22.2C3, No predominant name, be reworded along the lines of: "If a person uses one or more pseudonyms ... choose as the basis of the heading for each item the name appearing in it ..." The CC:DA Task Force was charged to investigate the implications of implementing this proposal. Some of the areas of concern are that both online and manual catalogs must be considered, and that it should be determined what programming features would add complexity to online systems, and which objective should be predominant or a default for the ignorant. Alternatives to be considered are provision for an added entry under the name on the piece when it is different from the main entry, or main entry under the name on the piece with an added entry under the uniform name for collocation. LC has offered tentative support to the proposal. CC:DA is sympathetic but has deferred recommendation pending a redrafting of the rule, receipt of responses from United States libraries, and further discussion.

Task Force on Works Realized Through Performance. The charge to the Task Force was to identify those parts of music entry and other rules that speak to "music in the popular idiom" and/or music realized largely through performance, with a view to proposing appropriate rule revisions. Investigation of the rules should address also works other than music, that could be described as realized largely through performance. At the time of the midwinter CC:DA meeting, the Task Force had not arrived at definite suggestions for rule revision. Problems which require further consideration involve rules for description of pop folios, rock videos, etc.; choice of entry for these forms, and for arrangements, transcriptions, etc.; and form of entry for performing ensembles with compound names.

LC Proposals. CC:DA supports LC proposals for the following rules:

1.7B. Change as follows: "Normally give notes in the order in which they are listed here. Any note may be given as the first note, however, when its information is judged to be of primary importance." The proposal includes changing 2.7B, 3.7B, etc. (all chapters) as follows: "Make notes as set out in the following subrules and normally in the order given here. Any note may be given as the first note, however, when its information is judged to be of primary importance."

2.5C8. Delete rule 2.5C8.

2.5D3. Clarify the intent by an editorial change: "If the difference is two or more centimeters ..."

12.0B1. Change the third sentence as follows: The title page substitute for an item lacking a title page is (in this order of preference) the monograph title page ..., the cover ..." In addition, instructions should be given at 1.6B2, 2.0B1, and 5.0B1 referring to 12.0B1 for instructions on the chief source of information for the series. CC:DA agrees with LC that chapter 12 should take precedence over anything in the monographic chapters that might be said to differ in providing a chief source for series. At the same time, 12.0B1 must recognize the utility of using the

## REPORT FROM ATLA LIAISON TO CC:DA - Continued

monographic title page as the first choice in the list of title page substitutes when there is no series title page.

12.1E1. Add a new third sentence: "When the full form is chosen as the title proper, treat the acronym of initialism for it as other title information, if it is given in the chief source of information." This is a change in wording only, not in practice.

21.12A. Add as the penultimate sentence: "Do not consider that the wording of the chief source of information indicates that the original person or body is responsible whenever this person or body is named only in the title and there is a statement naming another person or body as primarily responsible for the present edition." It was agreed that the first sentence of the rule should be rewritten, deleting the phrase "or in the title."

23.4B. Delete the first option and change the first sentence of the rule as follows: "Add to the name of a place the name of a larger place as instructed in 23.4B-23.4J."

24.4C1. Delete the option in 24.4C2 and change the first paragraph of the general rule as follows: "If two or more bodies have the same name, or names so similar they may be confused, add a word or phrase to each name as instructed in 24.4C2-24.4C10. Add such a word or phrase also to any other name if the addition locates the body and its activities or makes its name more distinctive."

24.5A. Substitute the following for the first sentence: "Omit initial articles in all cases."

24.13. Add the following: "Type 6. A name that does not convey the idea of a corporate body."

24.18. Add: "Type 11. An agency with a name that does not convey the idea of a corporate body," with an appropriate example.

25.3A and 25.4A. Substitute the following for the last sentence: "Omit an initial article in all cases"; and in 25.3B, substitute the following for item 3): "3) any initial article."

Other actions.

1.4C5. CC:DA recommends a rewording of this rule so that it would instruct to add a subsequently named place of publication only if it is in the country of the cataloging agency and the first named place is not, or if it is given prominence by the layout of the source of information. This would reconcile the text with the provisions of 1.4D5 (revised).

6.5B1, 7.5B1. In the belief that all nonbook chapters should be as consistent as is appropriate and possible, CC:DA proposes the addition of the following as the last sentence of 6.5B1 and in 7.5B1 before the option: "If none of these terms is appropriate, give the specific name of the item as concisely as possible."

8.5D1. Because it is not uncommon for graphic items to be part of a collection that contains material with a range of sizes, CC:DA proposes the addition of the following instruction: "If the objects in a collection are of two sizes, give both. If they are of more than two sizes, give the dimensions of the largest followed by the words or smaller."

12.1B1. CC:DA proposes the addition of a second paragraph: "When a title in full as well as an initialism representing the words of the title

## REPORT FROM ATLA LIAISON TO CC:DA - Continued

appears in the chief source, select the initialism as the title proper only when it is the sole form presented in all locations other than the chief source."

22.4B2. The Australian Committee on Cataloging has submitted to JSC a proposal to change rule 22.4B2 to allow entry of Vietnamese names in direct order without a comma. LC opposes this on the ground that the change is not consistent with the organizing conventions of the access points in AACR2, which are related to the traditions of the English-speaking community. CC:DA will not take a position until further advice is received.

22.16A. CC:DA tentatively supports an LC proposal to amend the text as follows: "If the name used in the heading is an incomplete name that is one of the variants of the same name, add as much of the complete form of name as is known in parentheses, if it is necessary to distinguish between names that are otherwise identical. Optionally, make the addition even if it is not necessary to distinguish between names that are identical." This would be subject to local cataloging policy; LC policy is that this cannot be used except in a conflict-breaking situation. Ben Tucker of LC was asked to bring further observations to CC:DA.

Chapter 25. CC:DA approved a revised proposal from the Music Library Association for the reorganization of the rules for music uniform titles so that they would follow the same decision-making order that a cataloger follows in formulating a uniform title for music. The proposal represents only a reorganization of the rules and contains no substantive changes.

25.31B2. Michael Gorman's final revision of rule 25.31B2 was approved by CC:DA. With appropriate examples, the consolidated AACR2 will include the rule as follows: "i) If a work which belongs, broadly speaking, to the category of "serious," classical, or "art" music is determined to be an arrangement, etc., and is entered under the heading for the original composer (see 21.18B), use the uniform title for the original work and add "arr." preceded by a semicolon. This rule applies also in cases when the transcription is done by the original composer. ii) If a work which belongs, broadly speaking, to the category of music in the popular idiom (e.g. rock, jazz) is determined to be an arrangement, etc., and is entered under the heading for the original composer (see 21.18B), use the uniform title of the original work. Add "arr." to the uniform title if the work being catalogued is: an instrumental work arranged for vocal or choral performance; or, a vocal work arranged for instrumental performance."

26.5. CC:DA expressed a preference for the following wording: "If references to serials, including series, used in added entries are necessary, make them from different forms of the heading or heading/title under which the serial might reasonably be sought."

Joyce L. Farris  
ATLA Liaison to CC:DA



## KELLY MILLER SMITH COLLECTION IS AT VANDERBILT

Recent deposit of the papers and memorabilia of The Reverend Kelly Miller Smith establishes the Kelly Miller Smith Special Collection at Vanderbilt University in Nashville, Tennessee. The Collection includes a wealth of materials which span the life (1920-1984) and work of one of America's outstanding preachers and a leader of the civil rights movement. The Reverend Smith's sermons and manuscripts will be of particular interest to students of the black religious tradition. His files, notes, and programs related to the work of the Southern Christian Leadership Council, the NAACP, the National Conference of Black Churchmen, and the Nashville Christian Leadership Council are certain to be revelatory of his involvement in and the character of the movement in Nashville and the nation. His correspondence with mayors of Nashville, governors of the state of Tennessee, and presidents of the United States as well as with prominent black civil rights and religious leaders (Martin Luther King, Jr., Ralph Abernathy, C.T. Vivian, Howard Thurman, and Benjamin Mays) should provide documentation and insights for researchers seeking to understand the personalities who were part of this significant period of American history.

CORRECTION FOR 1985 PROCEEDINGS

The telephone number for Victoria University is given incorrectly on page 281 of the 1985 ATLA Proceedings. The correct number is 416-978-3864.

Other errors found in the 1985 Proceedings should be reported to me so that they can be corrected and reported in future issues of the Newsletter.

Betty A. O'Brien, Editor  
ATLA Proceedings  
2818 Lockport Boulevard  
Centerville, Ohio 45459

## HISTORY OF TEXAS METHODISM AVAILABLE

The Methodist Excitement in Texas: A History by Walter N. Vernon and others, published in 1984 by the Texas United Methodist Historical Society, is now available from the Bridwell Library at Southern Methodist University. The work is the first comprehensive treatment of the history of United Methodism and its antecedents in Texas. The cost is \$16.50 post-paid. Libraries may order directly from the Bridwell Library or may order through their regular jobbers. Prepayment is not necessary; invoicing will be included with books shipped. Orders should be addressed to: Roger Loyd, Bridwell Library, Perkins School of Theology, Southern Methodist University, Dallas, Texas 75275.

## POSITIONS OPEN

**CATALOGER.** The Dominican College Library seeks a librarian for the cataloging of monographs and occasional materials in other formats. MLS and previous cataloging experience in OCLC prerequisite. Thorough knowledge of AACR2 and of LC subject headings essential. Original cataloging needed with about 10% of total volume. Extensive authority work often required. Knowledge of French, Latin, and other European languages desirable. Familiarity with Catholic theology helpful. The cataloger will also be responsible for catalog maintenance and for occasional reference work. Salary: \$20,000. Position available immediately. Send letter of application, resume, and three references to: The Reverend J. Raymond Vandegrift, O.P., Dominican College Library, 487 Michigan Avenue, N.E., Washington, D.C. 20017-1584.

**LIBRARY DIRECTOR.** Director of Goddard Library, Gordon-Conwell Theological Seminary. Required are sound understanding of library methodologies, knowledge of theological curricula, skill in administrative controls, and ease of personal interaction with administration, faculty, and students. The director is responsible for supervision of professional staff, the efficient operation of all library processes, overall collection development, and relating the seminary library to consortium interests and other external programs or organizations. Position carries faculty status. Beginning date: September 1, 1986. Resumes and letters of interest should be addressed to: Office of the Dean of the Seminary, Gordon-Conwell Theological Seminary, South Hamilton, Massachusetts 01982.

**LIBRARY DIRECTOR.** A faculty/senior staff position as Director of the Library at Trinity Episcopal School for Ministry has become available. Trinity Episcopal School for Ministry is a denominational seminary of the Episcopal Church. The library at present comprises a small to medium sized collection of books, periodicals and non-book materials and supports the study and research of a community of approximately 125 students and 8 faculty. Expansion in both the size of the collection and the physical facilities of the library is anticipated over the next few years. The library staff is currently composed of three persons. The Director of the Library should possess the MLS degree from an ALA accredited institution, degree work in a theological subject or significant experience in a theological library, the demonstrated ability to manage and direct a staff, and the desire to be involved personally in serving faculty and students. Familiarity with the computerized cataloguing procedures of the OCLC system is also desirable. Salary and rank are negotiable. Interested candidates should send a resume and formal letter of application to Dr. James A. Davis, Trinity Episcopal School for Ministry, 311 11th Street, Ambridge, Pennsylvania 15003.