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The Value of Customer Service

"Customer service" is a phrase that I hear with increasing frequency these days. Our local facilities management division has undergone a restructuring to help it provide better service to libraries and other "customers" within the university. Similarly, the university's center for pastoral services, which provides chaplains to the various university hospitals, must consider how it will provide cost-effective services to its major "customers." Libraries, of course, are hardly exempt from these considerations, and so when I meet with colleagues locally, one of the greatest concerns is how to collaborate to improve the services that we offer our "customers."

It is clear that a business model—always present to some degree in academic libraries—is becoming even more prominent in many of our institutions, as nearly everyone is identified as a "customer." In medicine, it is managed care that is blamed (or praised) for the major transformations in the way that health care services are offered. There is enormous impetus to search for greater efficiencies, and this is sure to have an impact on chaplain services, as hospital administrators question the value of those services. Similarly, the public has shown growing interest in holding educational institutions accountable to the communities that they serve and in insuring that they are attentive to their "customers" and operate as efficiently as possible.

These developments come as no surprise to any of us. As academic belt-tightening has become more the order of the day and library budgets have come under increasing pressure, we have been forced to reassess the efficiencies of our own operations. The services that we provide are by no means free to our parent institutions, and we have been compelled to identify more clearly which users are entitled to our services, what are the services to which each is entitled, and how the library can best serve the larger institutional mission. It is clear that a business model has something to offer this process.

While many of us are sympathetic to elements of the foregoing—which of us is not committed to offering excellent service and avoiding waste? Academic institutions are different from hardware stores, and there are aspects of what we do that do not lend themselves easily to strict quantitative analysis. There is more to the library's story than can be told with circulation statistics, number of volumes added, and the like. This, it seems to me, presents a serious challenge to the way that we think about our libraries, service communities, and how we articulate the "story" of our institutions. Will we, for example, tell the "story" just in terms of FTE ratios and ATS/ATLA statistics for institutions of similar size, or will we find other ways to assess the quality of the collections that we build and the services that we provide? Will we find effective ways to assess the appropriateness of the "fit" between a library and the institution served— noting that, just as no one school can be "best" for all students, so no one library can be "best" for all institutions?

So, while the language of "customer service" helps us think about a part of the library's story and certainly gets at a critical element in our profession's system of values, something important may be lost if we simply adopt the phrase uncritically from the business world and fail to conceive and articulate this value in a way that is consistent with our settings in academic (and in some instances, theological) institutions and does justice to the "non-business" aspect of our organizations. 📖

M. Patrick Graham
Pitts Theology Library, Emory University
ATLA President

The **Boston University School of Theology Library** has been awarded a grant of $117,000 by the Lilly Endowment, Inc. to complete the retrospective conversion of records and conservation for an historic collection of approximately 3500 early hymnals. The basic collection was given to the School years ago by two Methodist cleric-scholars, Charles S. Nutter and Frank J. Metcalf.

Preliminary work on the collection indicates that about 17% of the items are older (pre-1820) than originally thought. Several of the earliest and most significant are:

The *Ainsworth Psalter* (printed in Amsterdam in 1612) which C.S.Nutter's scholarly article asserts is "what the Pilgrim Fathers sang."

The *Geneva Psalter* of 1566, a French Huguenot psalm book contemporaneous with Jean Calvin.

The 1578 edition of *The Whole Book of Psalmes,* compiled by Thomas Sternhold and John Hopkins. The Nutter copy contains a unique set of morning and evening prayers and hymns, which are missing in the two other OCLC-documented copies in the United States.

While these and some others are items of intrinsic monetary value, the real importance of the collection is in the aggregate, the sequence of editions of the same work indicating changes as they occur, the comparison of titles from one denomination to another, the tracking of printers or engravers over a period of years.

This grant will support a librarian and a conservation assistant for a period of two years (September 1, 1997 to August 31, 1999) under the direction of Dr. Raymond Van De Moortell, Head of Technical Services for the Theology Library. Dr. Brian Frykenberg, who holds the MLS from Simmons College Graduate School of Library and Information Science, M.Litt. from the University of Edinburgh and Ph.D. from Harvard, will be the librarian conducting the project.

When fully cataloged, these records will be available to scholars worldwide through the OCLC WORLDCAT database, Boston University's Internet Home Page, and the international music database RISM. 📖

Myra V. Siegenthaler
Head Librarian
Boston University, School of Theology Library

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Bruce Eldevik has been appointed Director of Library Services at Luther Seminary. As such he is responsible for administering all operations and services of the library portion of the seminary's Learning Resources Center. Bruce has been Reference Librarian at Luther since 1988. 📖

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Elizabeth Hart Publications

ATLA members who knew the late Elizabeth Hart, Librarian at Vancouver School of Theology 1983-1993, may be interested in two of her books that were published this fall:

All Loves Excelling, published by the Methodist Publishing House in Britain, is a volume of meditations on the religious writings and poetry of Charles Wesley. A Wesley scholar, Elizabeth began this work in collaboration with her father, the Rev. H. Maurice Hart. *All Loves Excelling* was completed after her death by her friends and colleagues Dr. Pauline Webb (Methodist and BBC broadcaster) and Dr. R. Gerald Hobbs (professor of Church History at VST).

An Astonishment of Sky is a collection of some of Elizabeth's poetry compiled by her family and friends.

These books may be ordered from the VST Bookroom, 6050 Chancellor Boulevard, Vancouver, BC, Canada V6T 1X3; Tel: (604) 822-9359; Fax: (604) 822-9212; E-mail: jessup@ unixg.ubc.ca.

Both books are available on special offer at $20 (U.S.)/$30 (Cdn) plus postage and handling. Individual orders: *All Loves Excelling*, $16 (U.S.)/$22 (Cdn), *An Astonishment of Sky,* $7 (U.S.)/$10 (Cdn), plus postage and handling. 📖

Gerald Turnbull

Librarian
Vancouver School of Theology
Tel: (604) 822-9427
Fax (604) 822-9212
E-mail: geraldt@unixg.ubc.ca

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The **Rev. Paul A. L. LaCharite** was recently appointed library director at the Episcopal Divinity School (EDS)/ Weston Jesuit School of Theology (WJST) Library. LaCharite has served as acting director of the Library since March 1997. An ordained priest in the Episcopal Church, he holds a Master of Sacred Theology from McGill University. LaCharite joined the EDS/WJST Library in 1986, and has worked in the areas of circulation, acquisitions, and collection development. He received his MLIS in 1990 from the University of Rhode Island.

The EDS/WJST Library's collections contain approximately 270,000 volumes, including more than 1,100 periodical titles. Its strengths include ecclesiastical documentation, Continental European Catholic theology, Anglican theology and history, and Jesuit history. The two schools are part of the Boston Theological Institute, an ecumenical consortium of theological schools and departments of theology. 📖

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Luther Seminary has formed a Learning Resources Center, combining into one organizational unit several campus departments that had been previously separate. Constituting the LRC are the library, seminary archives, the Lutheran Brotherhood Foundation Reformation Research Library, the department of academic technology, and the Leadership Learning Network (the seminary's distance education program). Rev. Thomas H. Walker, formerly Director of Academic Technology, has been appointed to the position of Director of Learning Resources. The goal of the LRC is to integrate information and learning technologies with traditional library resources and services in support of the educational program and mission of the seminary. 📖

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Theological Consortium of Greater Columbus Is Online

The three Columbus, Ohio theological libraries created an online catalog during spring and summer 1997. The Libraries of the Theological Consortium of Greater Columbus had their bibliographic records processed by Library Technologies, Inc., and entered into the Voyager software of Endeavor Information Systems, Inc. Generous grants from the Lilly Endowment and the Teagle Foundation together with gift funds from each seminary have allowed **Methodist Theological School** in Ohio**, Pontifical College Josephinum,** and **Trinity Lutheran Seminary** to merge bibliographic records and to display combined holdings to their campuses and through the Web. The TCGC Online Catalog, representing 360,000 volumes, came into existence in August 1997 and is accessible through this web page: http://www.tcgc.capital.edu. 📖

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Ernest Miller White died on October 14, 1997. Erne was a founding member of ATLA and served as its first treasurer. But his greatest distinction was his steadfast service to the community at Louisville Presbyterian Theological Seminary—first as the librarian for forty years and later as its archivist for twelve more years. For his faithful cultivation of a collection sufficient to feed a generation of church leaders in the making, the library was named after him in 1985.

Erne's colleagues at Louisville are grateful for his example, thankful to the library at Union Theological Seminary in Virginia for apprenticing Erne as Assistant Librarian before his coming to Louisville in 1945, and appreciative to ATLA for recognizing Erne, as a charter member, two years ago at its annual conference. This recognition from his peers meant a great deal to Erne. 📖

Joe Coalter
Louisville Presbyterian Theological Seminary

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Documents Tell Story of American Evangelist

The papers of American evangelist Grady Wilson (1919–1987) are now available to researchers at the **Billy Graham Center** Archives on the Wheaton College campus in Wheaton, Illinois.

Wilson was one of the leaders of the Billy Graham Evangelistic Association (BGEA) from its earliest days and a man who preached in every part of the world. His papers tell an important part of the story of the post-World War II church in America.

He gave his life to Christ at the same 1934 meetings where the teenage Billy Graham was saved. Wilson was a member of Graham's evangelistic team from the late 1940s on, and also held his own meetings. He served on the board of trustees of the BGEA from its founding in 1950, was president of its publishing arm, and was an active leader in his Southern Baptist denomination.

These activities and more are reflected in Wilson's papers (Collection 544), according to archivist Robert Shuster. "These records, which cover the period from about 1952 until Reverend Wilson's death, not only tell his story, they also show how the BGEA grew over the years into an important center for Christian evangelism on an international basis and trained and encouraged other ministries," Shuster said. "They also contain hundreds upon hundreds of reports from other evangelists which Rev. Wilson received regularly, as well as information on the development of Protestant fundamentalism and evangelicalism in the United States and other countries."

Shuster says the collection includes letters and reports about different Baptist denominations and Baptist mission work, especially Southern Baptist, outside America. "These 67 boxes of records are a very rich lode of material for Christian workers, scholars, and laypeople interested in evangelism and religious history," said Shuster. Over ninety-percent of the collection is open to users now. The rest of the folders will be opened over time. A guide to the collection can be found on the World Wide Web at this address:

gopher://gopher.wheaton.edu:70/11/Wheaton_Archives/BGC/Guides/Coll/544

The Archives of the Billy Graham Center collects material on nondenominational North American Protestant efforts to spread the Christian Gospel. Its hundreds of collections include the records of mission agencies, evangelistic organizations and service associations; the private papers of missionaries and preachers; oral history interviews and the files of congresses and conferences. Anyone can use the processed collections of the Archives including Wilson's papers. Those interested should contact the reference archives of the BGC Archives.

The Billy Graham Center is located at 500 College Avenue in Wheaton, Illinois. For further information about the Archives, call 630/752-5910 or use the following e-mail address: bgcarc@wheaton.edu 📖

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Inter-Varsity Records Tell of Fifty Years of Campus Ministry

The records of Inter-Varsity Christian Fellowship (Inter-Varsity or IVCF), spanning its first 50 years of campus evangelism and discipling, are now open to researchers at the Archives of the **Billy Graham Center** at Wheaton College. Inter-Varsity is one of several ministries working among students on secular college campuses nationwide. The completion of the arrangement and description of the records enables researchers to study the files of one of America's most enduring and influential evangelical parachurch agencies.

The large collection of more than 400 boxes consists of correspondence, reports, minutes, statistics, publications, missionary commitment cards, audio tapes, photographs, and promotional material. About ninety-percent of the more than 150 cubic feet currently is open.

The files cover Inter-Varsity's history, from its beginning in 1941 until 1991 and span its first five presidents; documenting IVCF's organization, details of staff and campus ministries, the files of evangelist and author Paul Little, the triennial Urbana missionary conventions since 1946, the public relations division, Nurses Christian Fellowship, research data and manu-

scripts for IVCF's 1991 official history (For Christ and the University), and much more.

The records also reveal the influence of Great Britain and Canada's Inter-Varsity movements on the establishment of IVCF's later work in the U.S., and its participation with similar student movements throughout the world (which comprise the International Fellowship of Evangelical Students).

"The Inter-Varsity records will become a required stop for those seeking to understand American evangelism and the landscape and dynamics of 20th-Century American Evangelical history," said Robert Shuster, director of the Archives. "We're expecting that the collection will get plenty of use in the coming years, both because it tells the story of an important American Evangelical institution and because it reflects so many important changes in the church and society since 1940, especially through the universities and students which were part of those changes."

Shuster says the records also will be of interest to Inter-Varsity alumni and those exploring the role of students in worldwide missions.

The Billy Graham Center Archives collects materials on nondenominational North American Protestant efforts to spread the Christian gospel. Its more than 500 collections include the records of mission agencies, evangelistic organizations and service associations; the private papers of missionaries and preachers; oral history interviews and the files of congresses and conferences. Anyone can use the processed collections of the Archives, including the Inter-Varsity records. Those interested should contact the reference archivist of the Billy Graham Center Archives for further information. A guide to the Inter-Varsity records already is accessible over the World Wide Web at:

gopher://gopher.wheaton.edu:70/11/Wheaton_ Archives/BGC/Guides/Coll/300

or through the Archives Home Page at:

http://www.wheaton.edu/bgc/archives/archhp1 .html (choose collection 300).

The Billy Graham Center is located at 500 College Avenue in Wheaton, Illinois. For further information, call 630/752-5910 or use the following e-mail address: bgcarc@wheaton.edu. 📖

ATLA Session at AAR/SBL

On November 22, 1997, ATLA will be meeting from 1:00 p.m. to 3:30 p.m. at the Parc Fifty-five, Raphel Room, San Francisco, as part of the larger AAR/SBL annual meeting We will be serving refreshments. Please join us if you will be at AAR/SBL.

Also, please stop by ATLA's exhibit booths, 1815 and 1817, to say hello and to see the new *ATLA Religion Database on CD-ROM: Biblical Studies Subset* and receive a copy of our new demonstration CD-ROM.

GRANTS

ATLA Education Committee Grants for Continuing Education

The ATLA Education Committee invites applications from regional theological library consortia for continuing education grants up to $500.00. Application criteria:

- name, address, phone/fax, e-mail address (if applicable) of the consortium, institution, individuals sponsoring the program, including contact person
- program description, including format, basic content, suggested presenter(s) and their qualifications, intended audience (including size), recommended date for program
- estimated itemized program expenses
- amount of funding requested; please note that grant funds may not be used to pay for meals for honoraria for presenters who are ATLA members

Applications must be submitted to the ATLA Education Committee by December 1, 1997. The Committee will decide the programs and amounts awarded by January 16, 1998. Programs that receive funding must occur within the 1998 calendar year. The Education Committee requires written evaluations of all sponsored programs. Submit applications to Rev. James C.

Pakala, Director, Library, Covenant Theological Seminary, 12330 Conway Road, St. Louis, MO 63141-8697. Phone: (314) 434-4044; Fax: (314) 434-4819; E-mail: 75662.227@ compuserve.com.

In 1997, grants were funded for four workshops on the following topics: cooperative collection management, collection development strategies, multimedia technology in the classroom, and book preservation techniques.

American Library Association International Relations Committee—Bogle International Library Travel Fund

To request an application for a $1000 grant to participate for the first time in an International Conference, Contact the Bogle International Library Travel Fund Committee Chair: Ernest DiMattia, Jr., President and Executive Director, the Ferguson Library, One Public Library Plaza, Stamford, CT 06904

Applications must be postmarked no later than January 1, 1998. Grant results will be announced at the ALA Midwinter Meeting (New Orleans, LA—January 9–15, 1998).

Copy Deadlines for *ATLA Newsletter*:

Issue	Copy Deadline
Vol. 45, No. 3—February issue	January 1, 1998
Vol. 45, No. 4—May issue	April 1, 1998
Vol. 46, No. 1—August issue	July 1, 1998

PRESERVATION NEWS

Preservation Program Deadline

All subscribers to Phases 1–8 of the ATLA Monographs on Microfiche Preservation Program are reminded that the deadline for ordering their balances is December 31. The ATLA Demonstration CD-ROM should be used to select titles to be ordered. (Balances are the actual numbers of fiche, not titles.) Inquiries about balances and orders should be directed to Rick Adamek, Preservation Associate at the ATLA office. Tel: (847) 869-7788. Fax: (847) 869-8513. E-mail: radamek@atla.com. 📖

PBS Documentary in January

On January 13, 1998, American Film Foundation will present ***Into the Future: On the Preservation of Knowledge in the Electronic Age,*** a new documentary by Oscar-winning filmmaker Terry Sanders, narrated by Robert MacNeil.

Into the Future confronts the hidden crisis of the digital information age. It asks if the human record, as it is increasingly stored in fragile, ephemeral and complex digital electronic forms, will survive into the future. Will humans twenty, fifty, one hundred years from today have access to the electronically recorded knowledge and history of our time? What happened to reel-to-reel? Can we still read those magnetic tapes from early Voyager probes into outer space? What about CD-ROMS? And even Windows 2.2?

A sequel to the award-winning "Slow Fires: On the Preservation of the Human Record," ***Into the Future*** features such extraordinary and articulate shapers and philosophers of the Information Age as Peter Norton (founder of Norton Utilities), Tim Berners-Lee (father of the World Wide Web), Paul LeClerc (President, New York Public Library), Susan McMahon (Jet Propulsion Laboratory), John Seely Brown (Chief Scientist, Xerox Corporation), Peter Lyman (University Library, Berkeley), Michael Dertouzos (Director, MIT Laboratory for Computer Science), Michael Hawley (MIT Media Laboratory) and Jeff Rothenberg (Senior Computer Scientist, RAND Corporation).

Into the Future is a presentation of American film Foundation in association with Commission on Preservation and Access and American Council of Learned Societies. It was filmed across the United States and in London, Seville and Sarajevo.

Into the Future was funded by the Alfred P. Sloan Foundation, the National Endowment for the Humanities and the Xerox Corporation.

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Ordering information: The film may be ordered in one-hour and half-hour versions by sending a check or purchase order for the total amount to: American Film Foundation, P.O. Box 2000, Santa Monica, CA 90406. For further information, contact the American Film Foundation at Tel: (213) 459-2116; Fax (213) 394-1260.

Prices: One-hour VHS $59.50 plus shipping and handling. Half-hour VHS $39.50 plus s & h. 📖

Council on Library and Information Resources

On July 1, the merger of the Commission on Preservation and Access and the Council on Library Resources became final. The new organization, the Council on Library and Information Resources (CLIR), moved its offices on September 6. Please make note of the new contact information:

Council on Library and Information Resources
1755 Massachusetts Avenue, N.W., Suite 500
Washington, D.C. 20036-2188

Tel: (202) 939-4750; Fax: (202) 939-4765
E-mail (for general inquiries): info@clir.org
E-mail for Deanna Marcum (president): dmarcum@clir.org
Web site: http://clir.stanford.edu. 📖

CLIR and RLG Receive 1997 Preservation Publication Award from SAA

Society of American Archivists recognizes report that frames issues in protecting digital records and recommends action

Mountain View, Calif., and Washington, D.C., October 14, 1997—At its recent 1997 Annual Meeting, the Society of American Archivists (SAA) awarded its Preservation Publication Award to the Commission on Preservation and Access (CPA) (now a program of the Council on Library and Information Resources, CLIR) and the Research Libraries Group (RLG).

The annual SAA award recognizes an outstanding North American publication that advances the theory or the practice of preservation in archival institutions. The CPA and RLG were recognized for jointly commissioning and publishing *Preserving Digital Information: Report of the Task Force on Archiving of Digital Information.*

In recognition of the growing body of significant information being created and stored electronically, the CPA and RLG created the task force in 1995 and charged it with investigating and recommending means to ensure continued access, indefinitely into the future, to records stored in digital electronic form.

The twenty-one-member task force, co-chaired with distinction by Donald Waters, Associate University Librarian, Yale University, and John Garrett, Chief Executive Officer of CyberVillages Corporation completed its final report in May 1996, and RLG and CPA have made it widely available both in print and online.

In the sixty-four-page report, the task force provides a careful analysis of the nature of "information objects in the digital landscape" and addresses the issues involved in preserving the content, fixity, reference, provenance, and context of digital files. The report offers a clear and ambitious agenda of priorities to address each issue, and also suggests preliminary models for the costs of storage and access under varying scenarios.

The report has sparked a high level of response in both the United Kingdom and Australia, where the National Preservation Office of each country has analyzed the task force recommendations and taken steps to address them on a national level. In the United States several organizations, including RLG and CLIR, have begun to identify their roles in carrying out the report's recommendations.

Most importantly, the report creates a framework for taking steps to protect the digital records that have been created and that are now becoming an extremely fragile and endangered part of our national and international heritage. 📖

FUNNEL PROJECT UPDATES

NACO Funnel Project Update

At the Boston Annual Conference, six ATLA member catalogers joined the NACO (Name Authority CO-operative project), administered by the Library of Congress, by attending a three-day training program. This program was designed to teach the catalogers how to create name authority records and enter them into the national authority file maintained by the Library of Congress. During the workshop, participants reviewed the rules for construction of headings for persons, corporate bodies, conferences, geographic places, and uniform titles, and learned the procedures for construction of authority records in the national authority file. Due to circumstances entirely beyond our control (an asbestos abatement problem which forced the close of the library), no online entry of records into the OCLC system was possible; all practice had to be done manually.

Since the workshop, participants have been working very hard, at creating records and submitting them for critique. In the four months since the training session, there have been more than 100 new authority records created and added, by participants, to the national authority file. It is anticipated that several of the participants will achieve independence (meaning that records created will not have to be submitted for critique before contribution) during the next several months.

New class members for next year's session are now being sought. Participants may establish any heading not already found in the authority file, whether that heading is used on a copy cataloging record or an original record.

Program

Training session to be held following the ATLA Annual Conference in Leesburg, Va., June 22–25, 1998 (Mon.–Thurs.). Sunday, June 21, will be a free day to rest between the conference and the training.
- Day 1: Introduction to name authority work, structure and form of an authority record; beginning of personal name creation. Hands-on practice on OCLC.
- Day 2: Personal name creation. Hands on practice.
- Day 3: Corporate/conference/geographic name creation. Hands-on practice
- Day 4: Uniform title creation, wrap-up. Hands-on practice.

Follow-up

Upon returning home, each participant would be expected to create and submit an average of ten records, of varying complexity, per week. The records submitted would be reviewed, critiqued and added to the NAF. When a participant had achieved a 95% error-free rate, s/he would be considered independent (i.e. free of review). Average time to achieve independence is expected to be six to nine months. An independent participant is free to ask for assistance from LC at any time. Continuing documentation from LC would be duplicated and sent to all participants.

Cost:
Four-day training session: $50.00 tuition (travel, room and board up to the individual).
Training will be limited to ten participants.

Requirements for Participation:
- Minimum of two years full-time cataloging experience.
- Institutional commitment of 5–10 hours per week release time for working on name authority generation.
- Must be an institutional or personal member of ATLA.

LC does not require a minimum number of records for independent participants. During the training period, it is expected that participants will submit an average of ten records per week for critique.

Application Process:
Please submit a written statement indicating the range of cataloging experience and giving evidence of institutional commitment to participation. Application may be made through e-mail: jknop@atla.com; fax: (847) 869-8513; or letter: Judy Knop, ATLA, 820 Church St., Suite 400, Evanston, IL, 60201-5613.

Deadline for Application: January 15, 1998

To assist catalogers in convincing their supervisors to allow participation in this program, we suggest the following:

Benefits of Participation to ATLA Libraries:
- Provides continuing education to catalogers.
- Makes a significant contribution to the national database.
- Enhances the image of the library. There is a lot of respect for members of NACO and CONSER programs among technical services librarians.
- Increases productivity. When the name authorities (as you establish them) become the national standard, there is much less catalog maintenance to be done.
- Makes available the considerable resources of the Library of Congress. Questions concerning unfamiliar languages and complicated entries can be resolved much faster by relying on the experts at LC. 📖

CONSER Funnel Project
Call for Participation

ATLA is ready to launch a CONSER Funnel Project similar to the NACO Funnel Project described above. CONSER is the CO-operative SERials project administered by the Library of Congress. Participants contribute new serial records and enhance and correct serial records found on the OCLC database. Participation will be limited to two or three institutions.

Program:

Training will be held either at the Library of Congress or at the Conference Center in Leesburg, Va., with sessions conducted by an LC cataloger. The training will be held on June 14-15, 1998 (prior to the ATLA Annual Conference).

Follow-up:

Upon returning home, participants would be required to submit newly-created or modified serial records—encountered in their normal cataloging routine—for critique before updating in the OCLC system. Upon completion of the review process, the cataloging would be authenticated in the OCLC database. Review would then continue until the institution was considered ready for independence.

Cost:
Two-day training session: $50.00 tuition (travel, room and board up to the individual)
Training will be limited to three participants.

Requirements for Participation:
- Minimum of two years full-time cataloging experience, including serials cataloging.
- Institutional commitment to participation.
- Must be an institutional or personal member of ATLA.
- Must be able to catalog directly on the OCLC system.
- Must be a NACO participant, or must plan to attend the NACO training to be held June 22–25, 1998.

Application Process:
Please submit a written statement indicating the range of cataloging experience and giving evidence of institutional commitment to participation. Application may be made through e-mail: jknop@atla.com; fax: (847) 869-8513; or letter: Judy Knop, ATLA, 820 Church St., Suite 400, Evanston, IL, 60201-5613.

Deadline for Application: January 15, 1998

To assist catalogers in convincing their supervisors to allow participation in this program, we suggest the following:

Benefits of Participation to ATLA Libraries:
- Provides an $8.00 credit on the institution's OCLC bill for every record authenticated, whether input originally, or upgraded copy cataloging.
- Provides continuing education to catalogers.
- Makes a significant contribution to the national database.

- Enhances the image of the library. There is a lot of respect for members of NACO and CONSER programs among technical services librarians.
- Increases productivity. When the name authorities (as you establish them) become the national standard, there is much less catalog maintenance to be done. The CON-

SER authenticated records you establish require less maintenance over time.
- Makes available the considerable resources of the Library of Congress. Questions concerning unfamiliar languages and complicated situations can be resolved much faster by relying on the experts at LC. 📖

ATLA Annual Conferences:

June 17–21, 1998	Washington Theological Consortium	Leesburg, VA
June 9–12, 1999	Association of Chicago Theological Schools, Library Council	Chicago, IL
June 21–24, 2000	Graduate Theological Union	Berkeley, CA
June, 2001	Duke Divinity Library	Durham, NC

CONFERENCE NEWS AND INFORMATION

The Annual Conference Committee of ATLA wishes to extend an open invitation to members and friends of the Association to make proposals for papers, workshops or special sessions for the 1998 conference to be hosted by the Washington Theological Consortium at the Xerox Conference Center in Leesburg, Virginia, June 18–20, 1998. The Committee will consider proposals in the academic disciplines of theology, theological librarianship and general librarianship. Proposals may report on institutional projects as well as individual research projects. The proposals should include a title, an abstract (not to exceed 200 words), and the name and institution of the presenter.

Proposals should be submitted to: Dr. Christine Wenderoth, Chair, Annual Conference Committee, Ambrose Swasey Library, Colgate Rochester Divinity School, 1100 South Goodman Street, Rochester, NY 14620. Fax: (716) 271-2166. E-mail: swasey@rrlc.rochester.lib.ny.us.

Proposals must be received by December 15, 1997.

Additionally, the Annual Conference Committee is looking for ATLA members, lay and ordained,

who would like to assist in the planning or leading of short worship services (scheduled for Thursday, Friday and Saturday mornings). If you would like to be considered as a worship volunteer, please contact Bonnie L. VanDelinder, A.R. Wentz Library, Lutheran Theological Seminary, 66 W. Confederate Ave., Gettysburg, PA 17325. E-mail: bvandeli@gettysburg.edu. Volunteer offers must be received by December 15, 1997.

And finally, the Annual Conference Committee wants ATLA members to know that groups other than Interest Groups (such as regional, consortial or special groups) desiring to meet during the Annual Conference must request space and time in order to get on the conference schedule. To request a slot on the schedule, contact (by December 15, 1997): Melody Chartier, Director of Member Services, ATLA, 820 Church Street, Evanston, IL 60201-5613. Fax: (847) 869-8513. E-mail: chartier@atla.com. 📖

Christine Wenderoth, Chair
Program Committee

PUBLICATIONS

Agreement with le Conseil International des Associations de Bibliotèques de Théologie

In September, ATLA Executive Director Dennis Norlin traveled to Germany for a meeting of the International Council of Theological Library Associations/le Conseil International des Associations de Bibliotèques de Théologie. During this meeting, an agreement was made for ATLA to share its publications with other members of the Council and vice versa. As a result, the following titles are currently available for loan to ATLA members:

Bulletin of the Association of British Theological and Philosophical Libraries, Vol. 4, No. 2, June 1997.

Conseil International des Associations de Bibliothèques de Théologie, 1961–1996

Constitution and Rules of the Association of British Theological and Philosophical Libraries (in liaison with the Library Association), 1996.

Les finances des bibliothèques: Bulletin de l'Association des Bibliothèques Ecclésiastiques de France, No. 107, July 1997.

Histoire du Christianisme (XVIe–XXe siècles): Les publications de 1996.

Mitteilungsblatt der Arbeitsgemeinschaft Katholisch-Theologischer Bibliotheken, Vol. 44, 1997.

Inkunabelkatalog der Erxbischöflichen Diözesan- und Dombibliothek Köln, 1997

If you are interested in borrowing any of these titles, please contact: Margret Tacke, Editor of Member Publications, ATLA. Tel: (847) 869-7788. E-mail: mtacke@atla.com. 📖

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New Releases from ALA

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* * *

Best Bet Internet: Reference and Research When You Don't Have Time to Mess Around by Shirley Duglin Kennedy

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Disaster Response and Planning for Libraries, Miriam B. Kahn

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Miriam B. Kahn is a consultant in preservation and disaster planning for libraries and other public buildings. With Disaster Planning and Response for Libraries, she offers administrators

the invaluable lessons of being prepared for the worst.

$38 pbk. ALA Members $34.20. ISBN 0-8389-0716-4

* * *

Our Singular Strengths: Meditations for Librarians, by Michael Gorman

Every day librarians lead patrons to sources of inspiration and clarity for facing life's challenges. Now, for librarians themselves, comes a bold set of meditations on the unique values of library work, written by one of librarianship's most accomplished and impassioned practitioners. And, never have librarians needed it more.

Often lost in the hubbub of cyborgs, infobots, and intelligent agents is the humanistic element distinguishing libraries from data nodes. Author Michael Gorman embraces sensible technology but resists the virtual void—the decimation of "library" as word, place, and cultural concept. He considers how "library" is vanishing from the names of graduate education programs, how on listservs and at conferences practitioners treat the term "librarian" with a certain shame.

Gorman's 144 elegant meditations are a pick-me-up for downsized professional esteem; a literary aspirin for high-tech headache. His keen eye swoops across the field's special joys and anxieties, in both public and technical services. He meditates on great librarians, books, burnout, old and new laws of librarianship, "problem colleagues," libraries in malls, carnivorous vs. herbivorous librarians, and scores of other stimulating topics.

An apt quote launches each meditation, but the true force is Gorman's irrepressible belief in libraries—in their social and cultural value, In their redemptive power, in their centrality to learning and civilization

Michael Gorman, dean of libraries at California State University at Fresno, has worked in libraries for some four decades on two continents. He is co-author with Walt Crawford of the best-selling Future Libraries: Dreams, Madness, and Reality (1995). A shaper of the Anglo-American

Cataloging Rules, he has won numerous awards and honors, including the Melvil Dewey medal.

$20pbk. ALA Members $18. ISBN 0-8389-0724-5. Approx. 160p. 1997. 📖

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New Releases from Information Today. Inc.

OPAC Directory: A Guide to Internet-Accessible Online Public Access Catalogs, edited by Bonnie R. Nelson

Library catalogs have been around as long as people have collected the written word, but online public access catalogs (GPACs) are only about fifteen years old. Remote access to these OPACs as a commonplace is even more recent, dating to just prior to 1991. The 1998 edition of the OPAC Directory provides a comprehensive guide to remotely-available OPACs so researchers can locate the treasure trove of information they provide.

The ability to search OPACs remotely means that you no longer have to travel to the library to search its catalog. With an OPAC, you can search many libraries—even widely separated localities—to expand your own working bibliography. OPACs have become increasingly detailed; some including tables of contents or even the entire work. In many cases, searching a remote OPAC will permit researchers to find material in their own libraries that does not appear in the local library catalog.

The newly expanded edition of this directory lists the Internet addresses of over 1,400 online public access catalogs from libraries worldwide. Each entry includes complete logon instructions and most also provide information on library size, subject strengths, and OPAC searching capabilities. Dialup instructions are provided when available. Indexes of subject strengths and of freely available specialized databases provide the researcher with a unique guide to online catalogs.

OPAC Directory, 1998 Edition
Edited by Bonnie R. Nelson
1998/625 pp/softbound
ISBN 1-57387-031-5
$70.00

* * *

The Library Web
Edited by Julie M. Star

Creating and maintaining a web site for a library requires a tremendous amount of planning and work. It is extremely important for libraries to have web sites that are both informative and interesting as a representation of their organization. *The Library Web* contains case studies of various types of libraries and the plans they have put into action to develop their homepages.

In order for the reader to more fully understand each case and their particular circumstances, a full description and the background on each organization is provided. Key personnel and their roles in the process are highlighted in each case as well. With the inclusion of a full background you gain a better understanding of the assets and/or obstacles in each scenario.

With the examinations of different types of software and hardware involved in each project, it gives the reader a clear insight into what is available for Web site development. The variety of types of libraries and the different set-ups they each use makes this book a valuable resource to any kind of library trying to get set-up and maintain their own homepage.

The Library Web
Edited by Julie Still
1997/230pp/hardbound
ISBN 1-57387-034-X
$39.50

* * *

Advances in Classification Research, Volume 7
Edited by Peter Solomon

Advances in Classification Research, Volume 7 is a compilation of papers prepared for the 7th ASIS SIG/CR Workshop on Classification Research, held in Baltimore, Maryland, at the ASIS Annual Meeting on Sunday, October 20, 1996.

With an emphasis on recent important developments, *Advances in Classification Research, Volume 7* includes the following chapters:

Classifying the Questions of Small Business Owners: A Top-Down & Bottom-Up Approach by Eileen G. Abets; Graphic Representations of Hierarchical Systems by Clare Beghtol; Publishing Thesauri on the World Wide Web by Ron Davies; Library of Congress Classification: Does Organization of Knowledge Need a Shelf? by Jolande E. Goldberg; An Approach to the Evaluation of Automatically Generated Classification Schemes by Elin K. Jacob, Javed Mostafa, and Luz Marina Quiroga; The Use of Reference Points in a Sorting Task by Corinne Jorgensen; Computer-aided Interactive Classification: Application of VIBE by Robert R. Korfhage, David S. Dubin, and Edward M. Housman; Library Classification Schemes and Access to Electronic Collections: Enhancement of the Dewey Decimal Classification with Supplemental Vocabulary by Diane Vizine-Goetz and Jean Godby

The objective of the Classification Research SIG/CR workshop is to study and report on the fundamental principals, underlying processes, and analytical constructs of classification schemes and procedures by human and automated means. The workshop focuses on organizing information that includes indexing, index construction, indexing language, thesaurus construction, terminology, classification of information in any form, and testing and evaluating the effectiveness of these products.

Advances in Classification Research, Volume 7
By Peter Solomon
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The Confessions of Saint Augustine: An Annotated Bibliography of Modern Criticism, 1888–1995, by Richard Severson. Bibliographies and Indexes in Religious Studies, Number 40, ISSN: 0742-6836

The modern scholarly verdict about the *Confessions* has been nothing short of sensational. This work documents the story of 20th-century criticism and praise for Augustine's classic, an ancient text that has grown in stature like few other Western classics. Disciplines such as psychology, literature, and religion, plus many others, all claim it as their own. The first chapter of this study puts modern *Confessions* scholarship into historical context. The other chapters are devoted to autobiographical studies, literary influences, philosophical interpretations, psychology, spirituality, and theological themes. Of interest to scholars and students in many disciplines.

At the end of the 19th century a new critical spirit of inquiry and scholarship helped to change how we think about religious texts. The new criticism uncovered problems with Augustine's *Confessions*; he may have dramatized events concerning his conversion to Christianity, for example. Yet, this work has proved to be relevant in the 20th century like few other ancient texts. That such variegated attention has been devoted to it is testimony to Augustine's enduring legacy. His stature in Western civilization is of the first order, comparable to Homer and Virgil, Plato and Aristotle, Moses and Paul.

Contents: Foreword by G. E. Gorman; Preface; Acknowledgments; Modern Criticism of the *Confessions*; Autobiographical Studies; Classical and Literary Scholarship; Conversion Expe-

rience; Time and Other Philosophical Issues; Psychological Criticism; Spirituality and Reader Guidance; Structural Unity of the Text; Theological Interpretation; Index of Authors and Editors; Index of Titles; Index of Subjects.

Richard Severson is Reference Librarian at Marylhurst College in Marylhurst, Oregon. His first book, *Time, Death, and Eternity* was published in 1995.

Price: $65.00; ISBN 0-313-29995-1; 168 pages; Publication Date: 11/30/96

To place your order, call toll-free, 24 hours-a-day: 1-800-225-5800 and **give the source code: F458**. This offer will expire on February 28, 1998. 📖

Job Listings Wanted

ATLA is soliciting job listings for both professional and paraprofessional positions. Send position open announcements to Margret Tacke (email: mtacke@atla.com) and they will be posted on the web site immediately and in the next newsletter. If you need a librarian, a circulation supervisor, or administrative assistant, we can help you find one!

A Computing Security Primer for Librarians, Part 2

This quarter we will continue the discussion of computer security that we began a couple of issues back, focusing on data security on the local workstation. There are a few points from the previous column that are worth recapping:

- No security measure is perfect.
- Identify the risks that matter to you and tailor your security measures to address those risks.
- Whatever else you do, back up your data regularly and use a good anti-virus program.

Managing Passwords

Passwords are basic to software security. Nearly all the security techniques discussed in this article are password-based, so here are some strategies for using passwords.

The ideal password is a completely random string of letters, numbers, and symbols. The ideal practice is to change passwords frequently, and never repeat one. Passwords should not be recorded; at least not anywhere they can be readily associated with the systems they unlock. None of these ideals is particularly convenient or easy for the average person, so most of us make compromises. However, you can insure that your passwords are relatively difficult to crack by adopting some common sense strategies.

When choosing your passwords, avoid:

- Real words and names, especially ones that someone who knows you might guess.
- Numbers that are publicly linked to you, including telephone numbers, zip codes, and social security numbers.

The best idea is to choose a simple method you can easily remember that allows you to generate many passwords. Then you can change your password frequently, and you only have to remember the method to remember your password. It is a good idea to mix numerals into your passwords, and if your system supports them, symbols and upper and lowercase letters. These variations make your passwords harder to extrapolate. I also recommend passwords of six to eight characters. Shorter passwords mean fewer possible combinations.

Here is an example. I start with the date of my parents' wedding anniversary, which I can remember easily but which is not recorded in records directly associated with me. Then I choose about a dozen words with six to eight letters from a non-English language I know well. In my case, it is a romance language, so I choose some unique idioms and slang words that do not have common cognates. Then I replace the vowels in the words with digits from the date. Therefore, if my parents were married on December 7, 1941 (120741), and I am working with the words "Zeitung" and "chateau," I would derive "z12t0ng" and "ch1t207" This is much easier to do than to describe and the results appear completely random. This allows me to use a new password each month and I can keep a list of the words without giving away the actual password. Next year, I can choose twelve new words.

The amount of effort you want to put into choosing your passwords is probably directly proportional to your need to secure your data. If the method described above sounds like too much trouble, then probably you are not that worried about how secure your data is. The minimalist approach is to choose passwords that are at least six characters long and to change them regularly. You may want to choose different methods for creating passwords for different purposes.

There are software utilities designed to help you keep a secure list of your passwords. The simplest way to choose one (or any other software mentioned in this column) is to check your favorite Web software archive. For example, look in the Security Utilities section under your operating system at CNET's http://www.download.com, or try Ziff-Davis' http://www.hotfiles.com. For more suggestions for creating passwords that are easy to remember but difficult to guess or extrapolate, see http://www.netbill.com/help/good-passwords.html.

Securing Your Computer

If you share your workspace, or if your workspace is in the midst of a public area, you may want to take steps to secure access to your computer. Most Intel based computers built in the past three years support a boot password. This password is entered in the computer's hardware setup and recorded in the CMOS (complementary metal oxide semiconductor) memory. CMOS semiconductors require less power than other types of memory. So it is commonly chosen for applications where battery power is necessary such maintaining date, time, and setup information while a system is switched off or disconnected from the line power. When the power is switched on or the computer rebooted, it will require the password be entered before it will load the operating system. This effectively keeps out intruders who might start your computer in your absence or try rebooting to circumvent other security measures. Be forewarned: unplugging the computer and removing the CMOS battery backup can circumvent this password. After a few minutes without power, the CMOS memory will clear and the system can be accessed once the setup is re-established. However, if this is done, it will be evident that your system has been tampered with. There are similar add-ons for the Macintosh, but they operate a bit differently so be sure to read the documentation before installing one.

To protect your system while it is running, the easiest approach is a password-protected screen saver. Once the screensaver is active, a password must be entered before the system will return to the desktop. Windows95 provides password-protected screensavers and many popular Mac screensavers also support passwords. The problem is that these screensavers do not provide a way for the user to activate the screensaver on demand. They only activate the screensaver automatically after a specified time has elapsed. If your workstation is in a public area, such as a reference desk, you need to secure your desktop immediately whenever you leave the desk. Fortunately, a number of freeware and shareware utilities will do this. For Windows95, see http://screensavergallery. com/under the Tools category or browse one of the Web software archives for other utilities.

Protecting Individual Files and Folders

Sometimes, it is only necessary to secure confidential or sensitive information found in a few files on your computer. Most standard office applications include the ability to lock a particular document with a password. Recent versions of Microsoft Word, Excel, Access, WordPerfect, Lotus 1-2-3, and FileMaker Pro are all good examples. There are some risks involved in this method. First, you have to be able to remember the password you assigned, sometimes months and years later. If you leave your position, your successor may not be able to get access to the document. Second, this method usually only prevents someone from opening the document in its native application. A knowledgeable amateur hacker could open the file in a general-purpose editor, and decipher the content if s/he is able to unravel the file format. To protect against this, you must use encryption.

Password protecting folders on Windows95 and MacOS 7.x systems requires an added utility. Again, there are many of these, freeware, shareware, and commercial. Scout the Web software libraries for one that matches your needs. Folder locks are a bit more difficult to hack than file locks, but not impossible for someone who knows enough about the operating system. You may want to ask yourself how likely it is that such a person is going to be going after your data.

Encryption

The next level of security for data requires using encryption. In this case, encryption means scrambling the content of the file as it is stored on your disk. When you want to open the file, you must enter a password, and your encryption software will unscramble the data before it passes it to your application software. Because the data that is actually stored on the disk is scrambled, it cannot be deciphered simply by opening it in a general-purpose editor and hacking through the storage format. For encryption to work effectively as a security measure on the desktop, you may not want to install your encryption software on your internal disk drive. If you did, it would make it easier for someone to hack your encrypted files. You can run encryption software from a floppy or a compact disc. Some utilities allow you to save only the "key" files to an external disk. Then the software can be installed on internal drive. If you do use

encryption software or keys on separate disks, always make sure you make more than one copy and store them in a safe place.

There are many different encryption utilities available, both commercial and public domain. Be careful to select one that works on local disk files. Some are designed specifically for use when exchanging data over a telecommunications link. In this case, the data is only scrambled while it is in transit. The receiving system unscrambles the data before it stores it.

In future columns, we will discuss the basics of securing public workstations, server security, and site security measures. In the meantime, you may want to browse "References and Useful Links" from *The Web Security Sourcebook* by Avi Rubin, Dan Geer, Marcus Ranum at http://www.clark.net/pub/mjr/websec/refs.htm. 📖

Duane Harbin
Bridwell Library
Perkins School of Theology, SMU

News about ATLA's Web Site

From now on, the Web address for the *ATLA Newsletter* will remain constant. In the past, it had changed slightly with each new edition of the Newsletter. Now you can bookmark the *ATLA Newsletter* and the bookmark will stay good forever.

HTTP://www.library.vanderbilt.edu/atla/membserv/newslett/newscovr.html

A PURL Application: Online Reviews in a Library Web Catalog

ATLA Staff and Staff from Scholarly Resources in Atlanta have begun working together on a variety of projects and ideas. Initiated with a trip by ATLA staff to meet at SP headquarters in October, participants share ideas and project plans with one another. On of the most interesting prototype projects ATLA staff viewed was the linking of online book reviews with library catalog records.

Jimmy Adair, Manager of Information Technology Services, Scholars Pressand Managing Editor of TELA, the Scholars Press World Wide Web Site, has described that project in the following article that may be of interest to ATLA Newsletter readers:

* * *

Libraries are designed to help people find information, including information that is only available online. The problem with online information, as both librarians and researchers know, is that there are few standards for naming electronic resources. More importantly, since the URLs associated with online resources frequently change, maintaining catalog records that point to online information is a librarian's nightmare. Scholars Press and the Pitts Theology Library at Emory University are working on this problem and our solution involves the use of PURLs, Persistent URLs (see introductory article, above).

The initial problem that we have tackled involves recording pointers to online book reviews in the MARC records of the books being reviewed. We save the PURL of the online review in MARC field 856. Since this field is repeatable, links to reviews in many different journals can be recorded. Moreover, since PURLs, unlike URLs, don't change, cataloguers don't need to worry about updating the records when the online journal moves to a different location on the Web.

Once we have recorded the PURL of a review in a MARC record, we have solved only half of the problem: data persistence. The second problem that requires attention is the consistency of the naming scheme for online reviews. The scheme we have developed involves identifiers that are universally used—ISBN and ISSN numbers—as part of the PURL. Our naming convention has five parts: a reference to the OCLC PURL resolver, an invocation of the "ISSN" PURL domain, the ISSN number of the journal in which the review appears, a reference to a "reviews" directory, and the ISBN number of the book being reviewed (with the appropriate file extension). So, for example, a reference in the MARC record of the book New Testament Textual Criticism, Exegesis and Church History: A Discussion of Methods, edited by Barbara Aland and Joël Delobel (Kampen: Kok Pharos, 1994) to a review that appeared in TC: A Journal of Biblical Textual Criticism 1(1996), looks like this: http://purl.org/ISSN/1089-7747/reviews /ISBN-90-390-0105-7.html, where 1089-7747 is the ISSN of TC and 90-390-0105-7 is the ISBN of the book.

Only a few online reviews, all from TC, are currently in EUCLID, the Emory Library catalog (to find them, go to http://www.library. emory.edu, select "SEARCH the CATALOG," then do a "Word or Phrase" search for "1089-7747"), but we plan to add many more reviews, including those on the JBL/CRBR Online Reviews pages (http://shemesh.scholar.emory.edu/ scripts/jbl-crbr/reviews.html). In the future we plan to add references to articles in online journals, and possibly links to other online resources, to the EUCLID catalog. The next step will be to encourage other libraries to add links to online resources (as some are already doing) and engage in dialog about how best to do it. Inquiries and suggestions on the subject may be addressed to Jimmy Adair (Scholars Press, jadair@emory.edu) or Pat M. Graham (Pitts Theology Library, libmpg@emory.edu). 📖

ATLANTIS REFERENCE REVIEW

The Oxford Companion to Christian Art and Architecture. Peter and Linda Murray. Oxford; New York: Oxford University Press, 1996. xi, 596 pp. $55.00.

The authors have produced this work in response to a problem they noticed during their long experience teaching the history of art and architecture: "that simple lack of knowledge of the Bible, and of Christian doctrine, as well as something of church history and ritual, frequently prevents people from understanding— and even more, from appreciating—much of the greatest art which has ever been created." In the preface they recount two illustrative anecdotes. One of the Murrays, standing before Piero della Francesca's *Baptism of Christ* in London's National Gallery, overheard another visitor ask, "What's that pigeon for?" and the other heard an English couple in front of Leonardo da Vinci's *Last Supper* in Milan say, "I don't know what they are doing, but they seem to be having some sort of a meal." In this *Oxford Companion* the authors aim to provide a means whereby the student of art and/or architecture can find enough information and background on the works he or she observes to begin to understand the larger tradition to which they belong: "The whole book is intended to demonstrate the inspiration and creative drive provided by the Christian religion from its beginnings to the present century."

Entries are arranged alphabetically and cover a wide variety of categories: individual persons (artists and architects, saints, popes, other historical personages); biblical stories and themes represented in the arts; historical and ecclesiastical events, movements, themes, legends, etc.; geographical locations; liturgical objects and vestments; manuscripts; artistic and architectural styles and movements, and more. The articles are intelligently written and provide a good introduction to the subjects discussed. They vary in length from a few lines to several pages; there are substantial discussions under "Byzantine Art and Architecture, "Carolinian Art and Architecture," "Early Christian Art and Architecture," etc., ranging from approximately four to thirteen pages.

There are no bibliographies with individual articles, but a nine-page bibliography appears at the end of the work, together with a "Glossary of Architectural Terms." An extensive system of see-references and cross-references in small capitals provides assistance in locating desired topics and leads the reader to related information. A satisfying number of black-and-white illustrations can be found throughout the book near the articles to which they refer; color plates appear in random order but their captions usually include cross-references, a very helpful feature.

The *Companion* provides information on the topics one would expect to find plus many more. This reviewer found many unfamiliar terms as entries, each with either an article or a see-reference: "Feretory," "Glycophilousa," "Acheiropoietos," "Exedra," to name only a few. The authors have covered the Eastern Orthodox traditions as well as Western Christendom, with the result that the work is surprisingly helpful on such a topic as eastern liturgical vestments. Another unexpected area of coverage is that of writings and manuscripts: there are, for example, articles on the Fioretti of St. Francis and the Rossano Gospels.

This reviewer has only minor quibbles with the book. One is that the list of abbreviations is inadequate; I learned that Sir John Everett Millais was elected an ARA, but nowhere could I discover what those initials stand for. There is also a caveat: this is not the work to consult as a quick and easy reference for Christian symbolism. The article under "Symbol, Symbolism" discusses the subject in depth but gives no cross-references to such other articles as "Birds, Symbolic" and "Evangelist Symbols" (though there is one for "Tetramorph"). "Lily" has its own article but "Rose" has a see-reference to "Flowers and Fruit." Providing a systematic guide to individual symbols was simply not one of the authors' main purposes in compiling the book.

One could wish for an index to this work. The extensive cross-referencing system is very helpful but not exhaustive, and it would also be useful to be able to locate specific illustrations; in order to find the full-page photograph of Salis-

bury Cathedral, the reader must know to look in the article "Gothic Art and Architecture." However, an index is not really necessary to the book's purpose. *The Oxford Companion to Christian Art and Architecture* is a rich resource for its subject area, providing a
Broad range of knowledge with a surprising amount of detail, and it is as enjoyable for casual browsing as it is useful for locating information on particular topics. 📖

Laura H. Randall, Reference Librarian
Bridwell Library, Perkins School of Theology
Southern Methodist University
lrandall@post.cis.smu.edu

Set Your VCRs!

A new documentary, *Into the Future,* will air nationally on **PBS on January 13, 1998** at **10:00 p.m.** Not since the invention of the printing press has the preservation of information undergone such radical changes. *Into the Future* tackles this compelling and often ignored topic: What is the fate of humanity's written history as we move into the electronic age?

Please note: The film is copyrighted by the Commission on Preservation and Access. A VHS copy may be ordered from the American Film Foundation.

See synopsis and ordering information under **Preservation News**.

NEWS FROM ATLA STAFF

Message from the Executive Director

I've been on the road this fall—visiting ATLA regional groups and libraries; meeting with partners and potential partners; and meeting with the Education Committee, the Annual Conference Committee, and the Washington Theological Consortium to plan next year's conference. Each of these visits has enriched my understanding of our association's history and significance while increasing my optimism and confidence about our association's future.

In Minneapolis I met with MTLA members, toured four libraries, and learned about their close cooperation on many projects, including the new technology grants awarded to four of their number by the Lilly Endowment.

At Moravian Theological Seminary in Bethlehem, a large SEPTLA gathering offered insightful observations and counsel about a wide variety of projects and products.

At Leesburg, Virginia, members of the Education Committee (Eileen Saner, Jim Pakala, Cynthia Derrenbacker), Annual Conference Committee (Christine Wenderoth, Mitzi Budde, Al Caldwell, Diane Choquette), Local Host Committee (Bruce Miller, Allen Mueller, John Hanson, Mitzi Budde, Kathleen Best, Peter Batts), and staff (Melody Chartier, Patti Green) spent four intensive days planning next year's conference.

As an association of theological libraries and librarians, it is clear that our most important and valuable resource is the collective wisdom, talent, commitment, and involvement of all of you who constitute ATLA. These visits have confirmed for me the wisdom of the counsel I received from the ATLA Board immediately after my appointment in June of 1996. I pledge to continue to follow this advice. For you and for me, I repeat it here:

Keep your eye on the ball; the ball is the membership

Visit as many libraries as you can

Keep your pastoral role in mind—for the staff, for the board, and for the membership

The majority of ATLA's members is from small institutions; don't forget them

Follow the directive of liberation theology—preferential treatment for the poor—and be aware of the have-nots in the association

Work hard to include new members: they are a source of constant renewal

Leadership means giving co-workers the freedom to be creative; trusting the staff and the membership multiplies the effectiveness of the association

Don't isolate yourself from the board or the membership; the association is supportive and forgiving

Make the products better; we depend upon you for the tools we need

Get a feel for the whole, but don't try to do everything yourself; be a cheerleader for the association

There is a fine line between visionary leader and facilitator; relax and enjoy your role and don't intimidate people

Keep the same level of energy and enthusiasm when things are not going well, and keep your sense of humor

An attitude of openness and trust will elicit trust and cooperation from others. 📖

Dennis Norlin
Executive Director

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Message from the Director of Member Services

Annual Conference News

The Annual Conference Committee (ACC) and Education Committee (EC) met October 16–19 with librarians from the Washington Theological Consortium (WTC) to plan the 1998 conference. They have drafted a preliminary program that includes James Billington, Librarian of Congress, and Dr. Cain Hope Felder, Howard University School of Divinity, as plenary speakers. Both committees are very interested in hearing your ideas for programs. The theme for this year's conference is "Partners in Theological Education," which highlights the partnership between theological libraries and their institutions. There is a general call for papers and worship leaders on p. 13 in this issue of the newsletter. Members of the committees are:

Annual Conference Committee:

Christine Wenderoth, chair
Mitzi Budde (98)
Kathleen Best (VTS)
Al Caldwell (99)
Diane Choquette (2000)
Allen Mueller (WTC)

Education Committee:

Eileen Saner, chair
Cindy Derrenbacker (2000)
Jim Dunkly (2001)
Jim Pakala (99)
Bonnie Van Delinder (WTC)
John Hanson (WTC)
Melody Chartier, ex officio

Please contact any of the above committee members if you have specific program ideas for the 1998 annual conference or for any upcoming conference. I would appreciate it if interest groups and others presenting programs at the conference forwarded me program descriptions by **December 15, 1997**. You can email the descriptions to me directly at chartier@atla.com. Your help will enable us to publish and distribute the conference registration booklet as early as possible. Do check the ATLA home page often for up to date information about the 1998 annual conference.

Library Materials Exchange Program

In response to suggestions from members, we are currently exploring possibilities for "auto-mating" the Library Materials Exchange (LME) or duplicate exchange program. As a service to its institutional members, we currently distribute mailing labels to schools opting to participate in the exchange of duplicate periodicals and books. This has been a valuable service to members but it has been a "manual" system that requires photocopying and mailing the lists through postal mail.

We are exploring the possibility of hosting a listserv for institutional members who wish to participate in the LME program. It would be a moderated list for members only where lists of duplicate library materials would be posted. A listserv has several advantages. Posting lists on a listserv is affordable because it won't require any postage costs and staff time to photocopy the lists. Additionally, the information will be current and up to date. We could even have a digest version where people could browse older lists. Look for changes in this program soon.

Statistical Records Report

By now ATS members and non-ATS members should have received the 1997 ATS L-1 form for reporting library statistics. Non-ATS members should return the form to ATLA headquarters and ATS members should be sure to check the box authorizing ATS to send us your library statistical data only. Your help will ensure that ATLA publishes the most complete statistical records report possible. The information in this report is a valuable benefit to members and can't be found anywhere else.

ATLA at AAR/SBL

ATLA is gathering at the AAR/SBL annual meeting at the Parc Fifty-Five, Raphael room, on Saturday, November 22 from 1:00 p.m.3:30 p.m. This is an informal time for members to meet and chat with each other and staff. We will be serving refreshments so do stop by to greet old friends and make new ones. Don't forget to stop by the ATLA exhibit booths (1815 & 1817) to check out our new demonstration CD-ROM. We hope to see you in San Franscisco.

Finally . . .

Patti Green, Member Services Associate, is leaving ATLA in early November to pursue her

illustration career full time. Her art graced the 1997 conference program and helped illustrate the theme, "Building the Theological Library for the Future" at the last conference. Her contributions to ATLA are appreciated and we wish her well. &

Melody Chartier
Director of Member Services

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Message from the Institutional Member Representative

Occasionally some of us at ATLA headquarters feel removed from the daily working concerns of our members. In our continuing effort to reach out to members, Melody Chartier and I have requested an invitation to visit some of our local Chicago area member libraries.

On September 29, Alva Caldwell graciously welcomed Melody and me at the United Library of Garrett-Evangelical and Seabury-Western Theological Seminaries for a daylong visit. We were given a thorough tour of the libraries, including the technical services and special collections departments. In the special collections department we saw several incunabula and, to our surprise, a mummy from an archaeological expedition of long ago. We were also able to visit with the staff including Newland Smith, Colleen McHale O'Connor, and David Himrod who shared with us some of their daily routines and special problems unique to their departments.

Alva Caldwell hosted a lovely lunch for us in the cafeteria of Garrett-Evangelical Theological Seminary where we were able to briefly visit with, and offer our words of welcome to, a new faculty member. It was a delightful and extremely informative day. It is our hope that we will be better able to serve our members having had this glimpse into the average day of one of our member institutions. We would like to visit with more members in the future and learn about their unique situations. &

Carol Jones
Institutional Member Representative

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Personnel changes in the Department of Indexes

Ric Hudgens was appointed Director of Indexes on September 1. Ric has been with ATLA since 1989.

Carolyn Coates was promoted to Editor, *Religion Index One: Periodicals*. Carolyn has been with ATLA since 1994.

Linda Arunthavanathan was hired as on September 15, 1997 as an Indexing Assistant for IBRR. Linda is a third-year history major at Loyola University in Chicago. &

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Message from the Director of Indexes

The American Theological Library Association has just become a member of the **National Federation of Abstracting and Information Services (NFAIS)**. The NFAIS began in 1958 and is a membership organization that serves information producers, vendors, suppliers, and users through education, research, and publication. Its membership is comprised of more than 60 leading information publishers, producers, and providers. It is the only professional organization that focuses on the interests of the secondary publishing community. Other members of NFAIS include the Academic Press, National Library of Medicine, H. W. Wilson Company, Elsevier Science, Sociological Abstracts, and UMI.

During the year the NFAIS offers one- or two-day seminars that provide overviews of important issues or practical instruction on new technologies or methodologies. Courses are offered in the areas of information policy and the information industry, management of abstracting and indexing services, information organization and access, and user support.

The annual conference, February 23–26 1998, will be held in Philadelphia with the theme "Publishing in the New Millennium II—Managing the Transition: Product Development and Marketing on the World Wide Web."

As a member of NFAIS the American Theological Library Association will have the opportunity to influence the industry on key issues. We

will have a forum to cooperate with other secondary publishing services to discuss common problems and solutions, and to share experiences. We are delighted with this new involvement and we will keep you informed of our participation in the coming year. The NFAIS has a home page at http://www.pa.utulsa.edu/nfais .html where you can learn more. 📖

Ric Hudgens
Director of Indexes

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Regarding RIT Coverage

Books indexed in RIT are identified by several different methods, including: surrogate notification; searches of publisher catalogs and OPACs; and notification of specific titles by individual authors, librarians, and publishers. Suggestions of books to be indexed are always welcome. RIT's current scope statement requires that they contain essays authored individually by four or more persons, have a religious or theological subject focus, be scholarly in nature, and be published in a western language. (Collections that are mixed or interdisciplinary in subject focus are indexed selectively.)

Because RIT has no acquisitions budget, books must also be available for loan from a library, either locally or via ILL. Although the Indexes do not have sufficient staff to index every in-scope essay collection at the present time, we retain reports for every unindexed book. Our expectation is that new Index production software will enable us to provide some sort of public access to basic bibliographic information about these items in the coming years.

Suggestions of titles to be indexed in RIT can be sent to me at the ATLA offices. 📖

Erica Treesh
Editor, RIT
etreesh@atla.com

ATLA RECEIVES NEW MEMBERS

Individuals

Sr. Rebecca Abel
Librarian
North American College
802 E. 10th Street
Ferdinand, IN 47532

Rev. Peter M. Batts
Head Librarian
Dominican College Library
487 Michigan Ave., N.E.
Washington DC 20017

Mrs. Debra L. Bradshaw
Associate Director of Library Services
Nazarene Theological Seminary
1700 E. Meyer Blvd.
Kansas City, MO 64131.

Fr. Isaias S. Gullon
Acquisitions and Reference Librarian
Theological Section, Biblioteca E. I. Mohr
Universidad Adventista del Plata
3103 Libertador San Martin
Entre Rios, Republica Argentina.

Louis Walter William James, Sr.
Student Local Pastor
New Hope Charge, NE District
WNCC of United Methodist Church
Route 1 Box 448
Pilot Mountain, NC 27041

Miss Sara M. Morrison
1250 Ephesus Church Rd, K-12
Chapel Hill, NC 27514

Rev. Dr. Jack W. Porter
Historian, Archdiocese of Indianapolis
7432-D Lions Head Drive
Indianapolis, IN 46260

Mrs. Jeanne Rankin
Philosophy and Religion Subject Specialist
Los Angeles Public Library
630 West 5th Street
Los Angeles, CA

Mr. Gene Ruffin
Director

Piedmont College
108 Colonial Drive
Athens, GA 30606

Ms. Polyxeni Vanou
Librarian for Retrospective Electronic
Cataloging
6 Halepa 4
Thessaloniki, 54249
Greece

Students

Mrs. Jill Barrett
Freelance Indexer of Religious Titles
Volunteer Librarian for Warwick Mennonite Church
204 Colony Rd.
Newport News, VA 23602

Mr. Gerald G. Cox
P.O. Box 654
Bloomington, IN 47402-0654

Jonathan H. Harwell
P.O. Box 865484
Tuscaloosa, AL 35486-0049

Ms. Laura Hoelter
1608-B Eustis St. #206
Lauderdale, MN 55108

Mr. James Kang
7660 Beverly Blvd., #471
Los Angeles, CA 90036

Mr. Randall B. Kemp
CB #318
P.O. Box 10,000
Denver, CO 80250

Mr. Dennis L. Palmer
School of Library Science
San Jose State University
13210 Uvas Road
Morgan Hill, CA 95037

Ms. Lisa Richmond
3550 West 13th Ave.
Vancouver, BC
Canada V6R 253

Mrs. Barbara W. Sowell
TCU-Brite Divinity School
491 Cozy Cove Ct.
Chico, TX 76431

Mrs. Karen Visser
Grant McEwan Community College
Box 4824
Barrhead, Alberta
Canada T7N 1A6

Miss Mary E. Weaver
6363 San Felipe #127
Houston, TX 77057

Mr. James Wirrell
1011 S. Wright St.
Champaign, IL 61820

Mr. James A. Wortman
Greenville Presbyterian Theological Seminary
P.O. box 9279
Greenville, SC 29604

Institutions

Abilene Christian University
Brown Library
221 Brown Library
ACU Box 29208
Abilene, TX 79699

Christian Life College
Russell Meade Memorial Library
400 E. Gregory St.
Mt. Prospect, IL 60056

Evangelical Lutheran Church in America Library
8765 West Higgins Road
Chicago, IL 60631

Faith Evangelical Lutheran Seminary
3504 N. Pearl
P.O. Box 7186
Tacoma, WA 98407-0186

The Healthcare Chaplaincy Research Center
307 East 60th Street
New York, NY 10022

North Central Bible College
T. J. Jones Memorial Library
910 Elliott Avenue South
Minneapolis, MN 55404-1391

St. Tikhon's Orthodox Theological Seminary
P.O. Box 130
South Canaan, PA 18459

Valamo Monastery Library
FIN-79850 Uusi-Valamo
Finland

POSITIONS OPEN

Librarian

Librarian needed to serve as Mission Service Worker, Presbyterian Church (U.S.A.), in Croatia at the Evangelical Theological Seminary in Osijek. Three-year term of service, mission salary, full benefits. Prefer librarian with theological training or education. To apply call 1-800-779-6779 or visit www.pcusa.org/msr. Application deadline is January 15, 1998 for service beginning June 1998. 📖

Library Director

While under the leadership of Interim Director John Dillenberger, Graduate Theological Union Library continues to accept applications for the position of Library Director. The search for a new director will continue in active mode in the fall of 1998.

The GTU Common Library serves six Protestant seminaries, three Roman Catholic Theologates, the Center for Jewish Studies, eleven affiliates/centers, and builds its collection in concert with the University of California, Berkeley.

Individuals desiring additional information, or making nominations, should write to: Dean Margaret R. Miles, co-chair of the Search Committee, c/o Myra Binstock (Head of Technical Services and Cataloging), GTU, 2400 Ridge Road, Berkeley, CA 94709; Tel: (510) 649-2400; Fax: (510) 649-1417. 📖

Member Services Manager

The American Theological Library Association (ATLA) invites applications for a full-time Member Services Manager (MSM) to develop and administer the association's programs for member services. ATLA is a professional association with 570 individual members and 209 institutional members.

The MSM is responsible for individual membership development and annual conference management. Individual membership development includes: planning and implementing membership promotion campaigns; development of printed materials; time schedules; targets; and evaluation processes for such campaigns. ATLA has a newly developed mentoring program for individual members. The MSM will oversee the ATLA Mentoring Program that matches mentors with new student members for one year. The MSM manages conference registration, billing, program and presenter follow-up; and registration services. The MSM solicits, invoices, and coordinates exhibits and advertisements for the annual conference. Additional duties include membership and conference database management, order fulfillment, and travel to conference planning meetings and conference. The MSM attends regional consortia and committee meetings as requested. The MSM reports to the Director of Member Services.

This position requires a Bachelors degree (advanced degree in theology or library science preferred), at least two years of progressively responsible administrative experience, and a working knowledge of MS Office 97, and of MS Mail. Experience with PageMaker, relational databases, and HTML is highly desirable. Competitive wage and excellent benefits. Review of applications begins December 15, 1997. Send letter of application and resume to the chair of the search committee: Melody Chartier, Director of Member Services, American Theological Library Association, 820 Church Street, Suite 400, Evanston, IL 60201. Fax: (847) 869-8513; E-mail: chartier@atla.atla.com. EOE. 📖

University Librarian

Trinity International University invites applications for the position of University Librarian for the James E. Rolfing Memorial Library. The library serves the three schools of the University: The College of Arts and Sciences, Trinity Evangelical Divinity School, and Trinity Graduate School. The schools of TIU offer degrees to a population of more than 3,100 students on the Deerfield campus. The library collection includes 240,000 volumes, 147,000 volume equivalents in microform and 1,200 periodical subscriptions. In addition to the University Librarian, the library employs four full-time professional librarians, seven full-time para-professional and clerical staff, and over 200 hours per week of part-time staff.

Responsibilities: The University Librarian reports to the provost, and is responsible for leadership of all aspects the library, including: library administration in public and technical services; collection development; strategic planning; representation in cooperative initiatives, consortia, and university committees; representation to the academic deans and faculties; and management of library staff and budget.

Qualifications: The University is owned and operated by the Evangelical Free Church of America, and the University Librarian must subscribe to the EFCA doctrinal statement. Also required are: MLS from an ALA accredited school; Earned graduate degree (Ph.D. in theological studies or related field preferred); Strong interpersonal skills; Experience in academic library administration; Knowledge of academic bibliography; Familiarity with current issues and trends in academic librarianship.

Salary: Competitive, negotiable, depending upon background, training and experience.

Starting Date: August 1998 or earlier.

Send letter of application, resume, and references to: Dr. Barry J. Beitzel, University Provost, Trinity International University,2065 Half Day Rd., Deerfield, IL 60015. Voice: (847) 317-8084. Fax: (847) 317-8141. E-mail: bbeitzel@tiu.edu. ⌨

ERRATA

Misspelling

Please note that in the August 1997 issue of the *ATLA Newsletter,* the following error was included in the New Members section:

Marcus L. Hochstetler was incorrectly listed as Marws Hochstetler.

Our sincere apologies to Mr. Hochstetler.